

SCHOOL OF ARCHITECTURE & CONSTRUCTION

**BSc (Hons) Housing Studies
Diploma in Housing Studies**

STUDENT HANDBOOK

2009-2010



the
UNIVERSITY
of
GREENWICH

PREFACE

Welcome to the School of Architecture & Construction.

This *Programme Handbook* contains important information relating to your specific Programme of Studies. It is complemented by the *General Information Student Handbook* (blue cover) , which gives essential information useful to all students in the School on accessing online information, assessment, pastoral care and assistance, University regulations, etc...

Please make sure you get both handbooks.

With our best wishes for a successful programme of studies.

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Disclaimer:

The University of Greenwich reserves the right to discontinue any class or programme, to alter any programme or to amend any other information without notice.

It is the intention of the School of Architecture & Construction to keep under review the content, teaching methods and assessment of the programmes and in consequence there may be changes which have overtaken the production of this Handbook, or which may occur during the year. Changes will be advised by the Programme Leaders.

You are reminded that all work produced during your programme of study may be retained by the School for reference, exhibition or quality assurance purposes.

1. PROGRAMME DETAILS

Award	Title	Approved Mode of Study	Programme Banner Code	UCAS code (if applicable)
BSc (Hons)	Housing Studies	Full Time Sandwich Part Time	P01310	K472
Diploma	Housing Studies	Full Time Part Time	P10837	

IMPORTANT

PLEASE NOTE THAT RECRUITMENT TO THESE PROGRAMMES HAS BEEN SUSPENDED WITH EFFECT FROM JANUARY 2007 FOR ALL MODES OF THE PROGRAMME.

2. PROFESSIONAL ACCREDITATION

Both the BSc(Hons) and the Diploma are professionally accredited by the Chartered Institute of Housing. The only difference between the BSc degree and the Diploma is that the Diploma can be completed in two years full time study and may appeal to those who do not wish to study for three years to obtain the degree. You may wish to browse the CIH web site at www.cih.org. The site provides useful information on student membership, publications and links to other important housing web sites. The latter include the Office of the Deputy Prime Minister: www.odpm.gov.uk, the Housing Corporation: www.housingcorp.gov.uk and the National Housing Federation: www.housing.org.uk. Validation by the Chartered Institute of Housing will continue to cover the qualifications obtained by current continuing students.

3. PROGRAMME TEAM

Programme Leader: Ann Holder

Other members of the programme team are all the lecturers teaching on the various courses which are approved for the programme.

The name of each course co-ordinator is written next to each course on the programme structure chart in Section 4.

Some courses are shared by students who are registered on different programmes.

PROGRAMME STRUCTURE

School of Architecture & Construction

From Session 2009/2010

Programme Leader: Ann Holder

BSc (Hons) Housing Studies (P01310)

FULL TIME MODE

Year 1	
Term One	Term Two/Three
Sustainable Construction I BUIL 1040 Nick Pillans	Sustainable Construction II BUIL1041 Nick Pillans
Cultural Context ENVT1036 Alan Powers	Economics 1 BUIL 1100 Greg Bull
Management for the Built Environment BUIL0094 Ann Holder	Legal Studies LAW1081
Housing Development TOWN 0017 Greg Bull	Introduction to Housing Management TOWN 0019 Maureen Rhoden
Year 2	
Term One	Term Two/Three
Property & Housing Law LAW 0045 To be announced	Organisations and Management TOWN 0023 Ann Holder
Policy and Strategy TOWN0063 Maureen Rhoden	Housing Management and Practice TOWN 1010 Maureen Rhoden
Community Studies TOWN 1009 Maureen Rhoden	IT in Housing TOWN 1013 To be announced
Housing Policy and Finance TOWN 0008 Greg Bull	Studio I TOWN 0064 Maureen Rhoden
Year 3	
Term One	Term Two/Three
Studio II TOWN 0031 Maureen Rhoden	Facilities Management BUIL0100 Stuart Allan
Property Development LAND0013 John O'Leary	Housing Management & Design TOWN 1019
Elective	Urban Regeneration TOWN0034 Joe Watson
Dissertation BUIL0015 Greg Bull	

PART TIME MODE

Year 1	
Term One	Term Two/Three
Sustainable Construction I BUIL 1040 Nick Pillans	Sustainable Construction II BUIL1041 Nick Pillans
Cultural Context ENVT1036 Alan Powers	Economics 1 BUIL 1100 Greg Bull
Year 2	
Term One	Term Two/Three
Management for the Built Environment BUIL0094 Ann Holder	Legal Studies (in the Built Environment) LAW1081 Mark Daley
Housing Development TOWN 0017 Greg Bull	Introduction to Housing Management TOWN 0019 Maureen Rhoden
Year 3	
Term One	Term Two/Three
Property & Housing Law LAW 0045 To be announced	Organisations and Management TOWN 0023 Ann Holder
Policy and Strategy TOWN0063 Maureen Rhoden	Housing Management and Practice TOWN 1010 Maureen Rhoden
Community Studies TOWN 1009 Maureen Rhoden	IT in Housing TOWN 1013 To be announced
Year 4	
Term One	Term Two/Three
Housing Policy and Finance TOWN 0008 Greg Bull	Facilities Management BUIL0100 Stuart Allan
Studio I TOWN 0064 Maureen Rhoden	Apex TOWN 1011 or Housing Management & Design TOWN 1019
Elective or Work Based Learning	Dissertation BUIL 0015 Greg Bull (Continues in Part Time Year 5)
Year 5	
Term One	Term Two/Three
Studio II TOWN 0031 Maureen Rhoden	Urban Regeneration TOWN0034 Joe Watson
Property Development LAND0013 John O'Leary	
Dissertation BUIL0015 Greg Bull	

Programme Leader: Ann Holder
 Diploma in Housing (P01310)

Year 1	
Term One	Term Two/Three
(PT1) Sustainable Construction I BUIL 1040 Nick Pillans	(PT1) Sustainable Construction II BUIL1041 Nick Pillans
(PT1) Cultural Context 1 ENVT1036 Alan Powers	(PT1) Economics 1 BUIL1100 Greg Bull
(PT2) Management for the Built Environment BUIL0094 Ann Holder	(PT2) Legal Studies LAW1081 Mark Daley
(PT2) Housing Development TOWN 0017 Greg Bull	(PT2) Introduction to Housing Management TOWN 0019 Maureen Rhoden
Year 2	
Term One	Term Two/Three
(PT3) Property & Housing Law LAW 0045 To be announced	(PT3) Organisations and Management TOWN 0023 Ann Holder
(PT3) Policy and Strategy TOWN0063 Maureen Rhoden	(PT3) Housing Management and Practice TOWN 1010 Maureen Rhoden
(PT3) Community Studies TOWN 1009 Maureen Rhoden	(PT3) IT in Housing TOWN 1013 To be announced
(PT4) Housing Policy and Finance TOWN 0008 Greg Bull	(PT4) Studio I TOWN 0064 Maureen Rhoden

5. PERMITTED LENGTH OF REGISTRATION

Title	Mode	Normal Duration (Years)	Normal Maximum Period of Duration (years) (i)
BS(Hons) Housing Studies	FT	3 years	5 years
	PT	5 years	7 years
	SW	4 years	6 years
Diploma in Housing Studies	FT	2 years	4 years
	PT	3½ years	5½

6. AIMS AND LEARNING OUTCOMES

6.1 Aims of the Programme

The aims of the programme are to produce graduates within the context of housing, who have:

- Perception
- The ability to innovate
- The ability to respond to new and unfamiliar situations with an imaginative use of skills and competencies to solve problems; and
- The ability to capitalise on new opportunities

These qualities are in addition to the need for graduates in housing to be professionally competent.

The specific aims of this multi-mode honours degree in housing are as follows:

- a) To provide graduates with an understanding of the nature of philosophy of housing together with skills and competencies appropriate to the discipline;
- b) To develop knowledge and understanding of the principles of housing and their applications within a legal, economic and political framework;
- c) To enable students to develop their intellectual, analytical, critical and synthesis abilities and to exercise these abilities in general, and particularly in the field of housing;
- d) To create a climate in which the student can extend these abilities and in which the development of the facilities of independent logical thought and judgment are encouraged;
- e) To provide students with a framework within which they can establish a sound basis on which to build careers in housing from which they are able to initiate, critically examine and adapt to innovations and change; and
- f) To provide the medium for student to explore the potential of the knowledge they have acquired in housing and to provide the means for them to obtain the appropriate classification compatible with their abilities.

6.2 Learning Outcomes of the Programme

The professional learning outcomes for the programme will provide a sound basis of education to enable diplomats and graduates to pursue a professional career in housing.

In particular, this undergraduate programme will provide the basis for eventual development of the student into the mature autonomous housing professional. The characteristics of the autonomous housing professional are:

- a) The ability to reflect on the significance and inter-relationships of knowledge in terms of housing derived from the experience and scholarship;
- b) The formulation of original ideas and innovative proposals in the field of housing on the basis of such reflection;
- c) The ability to initiate change within housing organizations on the basis of the informed ideas and proposals; and
- d) The ability to do (a) and (b) above with a reasonable level of autonomy.

At the end of the programme the student should be able to:

- a) Understand the principles of equal opportunities, construction technology, planning development, law, finance, policy formulation and management and their application within housing;
- b) Understand the integrative nature of the housing related subjects studied;
- c) Demonstrate strong management and business skills within the context of housing;
- d) Identify and critically resolve problems in housing management;
- e) Manage change through their career within the housing organizations; and
- f) Undertake research in terms of housing within a professional context.

7. ASSESSMENT

7.1 Assessment Schedule

Programmes are made up of courses. The specification for each course can be viewed via Banner Web or via the university portal. Each course specification has a section on assessment. Please read this carefully. This will enable you to understand how each course is assessed, how many pieces of coursework you will submit or if there are any examinations for the course.

A detailed schedule of assessment with hand-in dates for coursework, dates for presentation, dates for submission of portfolios, dates for 'crits' as appropriate, should be given by the course co-ordinator at the start of each course.

7.2 General Assessment Regulations

Unless otherwise stated below, your programme will be assessed in accordance with the University's **Academic Regulations** (Academic Regulations for Taught Awards; Academic Regulations for Research Awards) which are available on the website of The Office of Student Affairs/Information and Publication.

7.2.1 Award and Classification for Honours

The Progression and Award Board has delegated authority from Academic Council for the conferment of awards. Before recommending a classification the Progression and Award Board needs to confirm that a student has met the requirements of the final stage.

The class of degree awarded will be based on consideration by the Progression and Award Board of the following models:

(a) **Aggregation and Weighting (Overall Grade Point Average)**

The award of the class of Honours will be calculated on the grades obtained in stages 2 and 3 of a programme in the ratio of 25:75. Aggregation of grades to obtain the class of Honours will be based on averaging **the full spread of** grades in Stage 2 to obtain 25% of the final grade and averaging **the full spread of** grades in Stage 3 to obtain 75% of the final grade. *The following norms are accepted:*

70% or more	= First Class Honours
60-69%	= Upper Second Class Honours
50-59%	= Lower Second Class Honours
40-49%	= Third Class Honours

OR

(b) **Profiling:** *where a majority of the overall grades for each individual course have been attained in a higher classification band, this class of degree will be awarded. The criteria for this are that at least 150/240 credits must have been achieved in the higher classification band*

AND

the Overall Grade Point Average must be not less than one classification band below the eventual degree awarded

e.g. A First Class degree can be awarded to a student who obtains 70% or more for individual courses totaling 150 out of 240 credits AND whose Overall Grade Point Average does not fall below 60%.

OR

(c) **Stage 3 Grade Point Average:** *the Honours classification will be awarded on the Stage 3 Grade Point Average alone*

The discretion of the Progression and Award Board may be applied in the consideration of candidates at the borderline between classifications.

7.2.2 Compensation, progression, reassessment

Check the University Academic Regulations for further details on compensation, progression, reassessment, etc.

However, it is worth noting that under the regulations, students will not normally be permitted an opportunity to re-sit failed courses if they have not engaged in the summative assessment tasks on those courses. This means that if you fail to attend an examination or if you fail to submit an assessment element or fail to make a serious attempt at doing the

work, you will not be allowed to retrieve the work at the summer re-sit (or equivalent for special programmes).

An exception to this is where students have been granted extenuation. In such cases, absence or poor performance in assessment will result in a decision of deferral.

7.3 Specific Regulations for the Programme(s) contained in this handbook

- For each course:
 - (a) where there is assessment by both written examination and by continuous assessment:
 - (i) a student needs to achieve a pass mark of 40% in both elements
 - (ii) the examination will normally account for 50% of the total assessment for the course
 - (b) where there is continuous assessment only:
 - (i) a student needs to achieve an average aggregate pass mark of 40%.

Where continuous assessment work comprise 50% of the assessment (i.e. where there is also a written examination), group work will normally account for no more than 20% of the course assessment.

Where continuous assessment work comprises 100% of the assessment (i.e. where there is no written examination), group work will normally account for no more than 40% of the course assessment.

8. WHAT NEXT? /CAREER/JOBS/FURTHER STUDIES

The housing programme is ‘people centred’ and focuses in particular on the study of ‘people and their homes’. The aim is to explore the provision, use and experience of housing by combining perspectives drawn from a variety of fields such as law, management, planning, urban regeneration, finance, development and professional practice.

The housing sector is currently experiencing significant and rapid change. The development of a neighbourhood renewal agenda by government has created many new challenges and opportunities for housing practitioners and other related professionals. The changing agenda creates challenges at strategic and operational level which are reflected in the changing needs and priorities of housing employers. Employment opportunities can be found in organisations such as central and local government and housing associations.

9. COURSE SPECIFICATIONS AND READING LISTS

Course specifications/definitions:

For each course, we specify the number of credits, the aims of the course, its academic level, its learning outcomes, its indicative content and how it will be assessed (for instance: how many pieces of coursework, portfolio or exams). It is important that you become familiar with the definition for each course on your programme (see list below).

Each course specification (or definition) should be viewed on the University Banner Web via the university portal. You will need your user ID and PIN number. These will have been given to you at registration. To view the course specification for any approved course in the University: go through the student portal, click on “My Learning”; look at the Student Record (Banner) window; go to Authorised Course List via Course Information then search for the required Course Code for the current academic session, then click on the Course Code.

Reading lists:

You can access your tutor’s reading list, or the reading list relating to a particular course, via the university portal; then click on ‘Search the library catalogue’; then click on ‘View items on your reading list’. You may also be given reading lists with your course hand-outs.

Programme(s)

BSc (Hons) Housing Studies

Diploma in Housing Studies

List of courses (alphabetical order by course title):

Apex	TOWN1011
Community Studies	TOWN1009
Dissertation	BUIL0015
Facilities Management	BUIL0100
Housing Management & Design	TOWN1019
Housing Management & Practice	TOWN1010
Housing Policy and Finance	TOWN0008
Housing Studies: Studio I	TOWN0064
Housing Studies: Studio II	TOWN0031
IT in Housing	TOWN1013
Organisations and Management	TOWN0023
Policy and Strategy	TOWN0063
Property Development	LAND0013
Property and Housing Law	LAW0045
Studio I	TOWN0064
Studio II	TOWN0031
Urban Regeneration	TOWN0034

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