



**REFERRED/DEFERRED ASSESSMENT - SESSION 2010/11  
SUMMER 2011**

<b>COURSE CODE</b>	<b>BUIL 1106</b>
<b>COURSE TITLE</b>	<b>STUDIO 6</b>
<b>COURSE COORDINATOR</b>	<b>JULIE ADELIN</b>

**To Students**

If you have failed a course or part of a course and have been allowed by the Progression and Award Board to be reassessed in one or several of the courses, this will be indicated in your result letter. On the back of the result letter, the words '*Failed -retake permitted before the next academic year*' will appear next to the relevant assessment items or course(s).

In that case, you are required to submit coursework and/or to take an examination again as appropriate in August 2011.

**Examination timetable**

The detailed examination timetable will be posted on the University website **towards the end of July**. Deferred/referred examinations should be timetabled between 15<sup>th</sup> and 26<sup>th</sup> August 2011. The link can be followed from here:

<http://www.gre.ac.uk/students/exams>

**Deadline for submitting coursework**

Coursework must be delivered by hand no later than **Monday 15<sup>th</sup> August 2011** to the School of Architecture & Construction. Please note that students studying at Medway may submit at Medway on 15<sup>th</sup> August. Early submissions to Medway must be by **prior** arrangement with Shelagh Barker [S.D.Barker@gre.ac.uk](mailto:S.D.Barker@gre.ac.uk)

If you send your coursework by post, it must be sent by first class recorded delivery (keep a copy of both the postal receipt and the coursework) **no later than Monday 15<sup>th</sup> August 2011** to:

Referred/Deferred Coursework  
School of Architecture & Construction  
Mansion Site  
Bexley Road  
London SE9 2PQ  
UK

## Coursework submission

All coursework must be submitted by the deadline and method as above and must be accompanied by the appropriate electronic header sheet.

## Deadline for submitting portfolios

Portfolios of design or visual work can be submitted either:

- (i) in person **on Monday 15<sup>th</sup> August 2011 between 10:00am and 4:00pm**, to the Mezzanine Studio, **or**
- (ii) by first class recorded delivery ( keep a receipt), **on or before Monday 15<sup>th</sup> August 2011**, to:

Referred/Deferred Portfolios  
School of Architecture & Construction  
Mansion Site  
Bexley Road  
London SE9 2PQ  
UK

## Submission of portfolios

Portfolios of design or visual work must be submitted by the deadline and method as detailed above.

Make sure your portfolio is labelled, inside and outside with your name, year and contact details.

You must print **2 copies of the electronic header sheet**. Please attach one copy securely to the outside of your portfolio. The 2<sup>nd</sup> copy will be scanned into the Banner receiving system for proof of submission.

## Postal Submissions

All postal submissions, Coursework and Portfolios, will be receipted with the date of postage as the date of submission.

It is the responsibility of the student to ensure that the work is submitted on time by the above method.

## Queries

Any queries should be emailed to

[acqueries@gre.ac.uk](mailto:acqueries@gre.ac.uk)

with

- Your full name
- Your student ID number
- Your Programme of Study e.g. BA Architecture
- The title and code of the course(s) with which you have a query
- The nature of the query

<p><b>Please note that this email address will only be monitored until Friday 23<sup>rd</sup> September 2011, after this date enquiries should be sent direct to the Course Coordinator.</b></p>
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Staff email addresses and contact numbers can be looked up here:

[http://www.gre.ac.uk/staff\\_intranet/directory](http://www.gre.ac.uk/staff_intranet/directory)

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Please find below details of the coursework to be submitted and/or examination advice as appropriate.

<b>Assessment item</b>	<b>COST PLAN</b>
<b>Electronic header sheet number</b>	<b>184302</b>
<p><b>Details of work to be undertaken: see below</b>  <b>Project/Coursework Title: COST PLAN</b></p> <p><b>Students referred in this course are required to undertake the COST PLAN of the residential development AGAIN. Please complete the cost plan as before and submit both the original assignment and the new assignment for consideration. Students should refer to the seven original drawings detailing site plan, floor plans and elevations of the proposed residential scheme together with the specification and contract details. Although the complete cost plan is required students can re-use the measurements from the first assignment.</b></p>	