



**REFERRED/DEFERRED ASSESSMENT - SESSION 2010/11
SUMMER 2011**

COURSE CODE	ARCT 1041
COURSE TITLE	Architectural Design 3: Exploration and Proposition
COURSE COORDINATOR	Cordula Weisser

To Students

If you have failed a course or part of a course and have been allowed by the Progression and Award Board to be reassessed in one or several of the courses, this will be indicated in your result letter. On the back of the result letter, the words *'Failed -retake permitted before the next academic year'* will appear next to the relevant assessment items or course(s).

In that case, you are required to submit coursework and/or to take an examination again as appropriate in August 2011.

Examination timetable

The detailed examination timetable will be posted on the University website **towards the end of July**. Deferred/referred examinations should be timetabled between 15th and 26th August 2011. The link can be followed from here:

<http://www.gre.ac.uk/students/exams>

Deadline for submitting coursework

Coursework must be delivered by hand no later than **Monday 15th August 2011** to the School of Architecture & Construction. Please note that students studying at Medway may submit at Medway on 15th August. Early submissions to Medway must be by **prior** arrangement with Shelagh Barker S.D.Barker@gre.ac.uk

If you send your coursework by post, it must be sent by first class recorded delivery (keep a copy of both the postal receipt and the coursework) **no later than Monday 15th August 2011** to:

Referred/Deferred Coursework
School of Architecture & Construction
Mansion Site
Bexley Road
London SE9 2PQ
UK

Coursework submission

All coursework must be submitted by the deadline and method as above and must be accompanied by the appropriate electronic header sheet.

Deadline for submitting portfolios

Portfolios of design or visual work can be submitted either:

- (i) in person **on Monday 15th August 2011 between 10:00am and 4:00pm**, to the Mezzanine Studio, **or**
- (ii) by first class recorded delivery (keep a receipt), **on or before Monday 15th August 2011**, to:

Referred/Deferred Portfolios
School of Architecture & Construction
Mansion Site
Bexley Road
London SE9 2PQ
UK

Submission of portfolios

Portfolios of design or visual work must be submitted by the deadline and method as detailed above.

Make sure your portfolio is labelled, inside and outside with your name, year and contact details.

You must print **2 copies of the electronic header sheet**. Please attach one copy securely to the outside of your portfolio. The 2nd copy will be scanned into the Banner receiving system for proof of submission.

Postal Submissions

All postal submissions, Coursework and Portfolios, will be receipted with the date of postage as the date of submission.

It is the responsibility of the student to ensure that the work is submitted on time by the above method.

Queries

Any queries should be emailed to

acqueries@gre.ac.uk

with

- Your full name
- Your student ID number
- Your Programme of Study e.g. BA Architecture
- The title and code of the course(s) with which you have a query
- The nature of the query

<p>Please note that this email address will only be monitored until Friday 23rd September 2011, after this date enquiries should be sent direct to the Course Coordinator.</p>
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Staff email addresses and contact numbers can be looked up here:

http://www.gre.ac.uk/staff_intranet/directory

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Please find below details of the coursework to be submitted and/or examination advice as appropriate.

Assessment item	Portfolio
Electronic header sheet number	184000
<p>Details of work to be undertaken: see below Project/Coursework Title:</p> <p>You should carry out further work on your Architectural Design Portfolio and resubmit the whole folio at resubmission time if you are being offered a re-sit. This should include parts of the folio which have already passed, so the whole work is seen together in context.</p> <p>You should re-read your atelier briefs and carry out any work that you have omitted during the course of the year. Your folio should be complete and your response to the atelier brief should be clearly explained. You should refer to comments and feedback made to you at tutorials and crits, written and verbal feedback included, from your own tutors and from cross atelier tutors and critics.</p> <p>We strongly advise you to carefully consider the atmospheric and spatial qualities, construction, siting, contextual considerations, circulation, natural and artificial lighting, servicing, heating, finishes, structure, material qualities and proportions of your architectural design proposal.</p> <p>You are advised to represent these at a series of scales and to make appropriately sophisticated physical and / or digital models of your proposals.</p> <p>There will be two additional personal tutorial sessions provided for you by your personal tutor during the summer, AT THE PERSONAL TUTORS CONVENIENCE. Your tutors will advise you of the time and place for each of these sessions. If you have not been notified of any opportunity for a re-sit tutorial, please contact them directly by email and ask for this.</p> <p>Your personal tutors are:</p> <p>Atelier: 1 and 6: C. Weisser: 28/06/11 & 19/07/11 2pm Avery hill; Mezzanine Atelier: 2 and 9: H. Gilby: Please contact him Atelier: 3: R. Elliott: 07/07/11 & 04/08/11 10am Maritime Campus Atelier: 4 and 10: F. Girardin 01/07/11 & 08/07/11 10am Maritime Campus Atelier: 5 and 7 and 8: M. Titman: Please contact him</p> <p>Good luck and work hard!</p> <p>Best Regards, Cordula Weisser Year 3 Co-ordinator</p>	