



**REFERRED/DEFERRED ASSESSMENT - SESSION 2010/11
SUMMER 2011**

COURSE CODE	DESI 1042
COURSE TITLE	MAJOR GRAPHIC DESIGN PROJECT
COURSE COORDINATOR	NICKIE HIRST/ANASTASIOS MARAGIANNIS

To Students

If you have failed a course or part of a course and have been allowed by the Progression and Award Board to be reassessed in one or several of the courses, this will be indicated in your result letter. On the back of the result letter, the words '*Failed -retake permitted before the next academic year*' will appear next to the relevant assessment items or course(s).

In that case, you are required to submit coursework and/or to take an examination again as appropriate in August 2011.

Examination timetable

The detailed examination timetable will be posted on the University website **towards the end of July**. Deferred/referred examinations should be timetabled between 15th and 26th August 2011. The link can be followed from here:

<http://www.gre.ac.uk/students/exams>

Deadline for submitting coursework

Coursework must be delivered by hand no later than **Monday 15th August 2011** to the School of Architecture & Construction. Please note that students studying at Medway may submit at Medway on 15th August. Early submissions to Medway must be by **prior** arrangement with Shelagh Barker S.D.Barker@gre.ac.uk

If you send your coursework by post, it must be sent by first class recorded delivery (keep a copy of both the postal receipt and the coursework) **no later than Monday 15th August 2011** to:

Referred/Deferred Coursework
School of Architecture & Construction
Mansion Site
Bexley Road
London SE9 2PQ
UK

Coursework submission

All coursework must be submitted by the deadline and method as above and must be accompanied by the appropriate electronic header sheet.

Deadline for submitting portfolios

Portfolios of design or visual work can be submitted either:

- (i) in person **on Monday 15th August 2011 between 10:00am and 4:00pm**, to the Mezzanine Studio, **or**
- (ii) by first class recorded delivery (keep a receipt), **on or before Monday 15th August 2011**, to:

Referred/Deferred Portfolios
School of Architecture & Construction
Mansion Site
Bexley Road
London SE9 2PQ
UK

Submission of portfolios

Portfolios of design or visual work must be submitted by the deadline and method as detailed above.

Make sure your portfolio is labelled, inside and outside with your name, year and contact details.

You must print **2 copies of the electronic header sheet**. Please attach one copy securely to the outside of your portfolio. The 2nd copy will be scanned into the Banner receipting system for proof of submission.

Postal Submissions

All postal submissions, Coursework and Portfolios, will be receipted with the date of postage as the date of submission.

It is the responsibility of the student to ensure that the work is submitted on time by the above method.

Queries

Any queries should be emailed to

acqueries@gre.ac.uk

with

- Your full name
- Your student ID number
- Your Programme of Study e.g. BA Architecture
- The title and code of the course(s) with which you have a query
- The nature of the query

<p>Please note that this email address will only be monitored until Friday 23rd September 2011, after this date enquiries should be sent direct to the Course Coordinator.</p>
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Staff email addresses and contact numbers can be looked up here:

http://www.gre.ac.uk/staff_intranet/directory

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Please find below details of the coursework to be submitted and/or examination advice as appropriate.

Assessment item	PORTFOLIO
Electronic header sheet number	184407
Details of work to be undertaken: see below	
Project/Coursework Title: FINAL MAJOR PROJECT and PORTFOLIO	
<p>Graphic designers need the challenge of a major personal project. You are required to complete the project outlined by yourself earlier this year and present it to a better standard. Please submit all sketchbooks and research material for your Final Major Project.</p> <p>Read carefully the Assessment Feedback Sheet which accompanied your marked Major Graphic Design Project and Portfolio and resubmit your project working on the feedback offered. We will assess your work in particular by looking at how you have responded to our feedback and against the Learning Outcomes of the course.</p> <p>If you need a copy of the project brief and also to check assessment criteria please visit the WebCT page for DESI 1042 Major Graphic Design Project to download the original brief. For a copy of your assessment feedback please contact Nickie Hirst via email directly.</p> <p>You also need to submit a final portfolio of works (again chosen by yourself). This portfolio should be of a standard ready to present to industry and should demonstrate your ability as an accomplished graphic designer - in particular your composition and layout skills.</p> <p>The Learning Outcomes for this course are detailed below:</p> <ul style="list-style-type: none"> • Be able to prepare a portfolio for employment; • Show evidence that he/she has been able to develop a strong, personal approach to a project brief; • Communicate their ideas successfully and have researched and understood the requirements of the client and audience; • Show evidence of the appropriate original use of media, text and image. 	

Remember, **PRESENTATION OF YOUR WORK, IN A PORTFOLIO IS VERY IMPORTANT!** Please include all your sketchbooks detailing your research and design development with your portfolio.

Submit your work at the School's reception on or before Monday 15 August 2011.

Availability of course tutor for consultation:
Please contact Nickie Hirst on n.k.hirst@gre.ac.uk or Anastasios Maragiannis for any questions/and or tutorials regarding this submission.