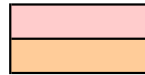


Central Training Matrix - Health and Safety Role Holders

KEY:

Mandatory

(Highly) Recommended



*where relevant to their likely tasks

Role	Managed via Horizon				Central Training Provision																			
	H&S Induction	DSE User Training	DSE self assessment	Fire Safety Awareness	Accident Reporting & Investigation	Contractor Management	Core Health & Safety (HaSLO Induction)	DSE Assessor	Emergency Repoonse Group	Fire Warden	First aid (EFAW / FAW as appropriate)	First Aid CPR / Defib (Skills refresh)	Ionising Raidation Supervisor (RPS)	Laser Safety Training	Manual Handling Awareness	Mental Health First Aid	MHFA Champion	MHFA Awareness	Risk Assessment - COSHH	Risk Assessment - general	Senior Leadership H&S Risk Management	Travel safety for Travellers	Travel Safety for Managers	Workplace H&S Inspections
Training to be repeated every (years)	5	5	2	2	5	5	5	5	5	5	3	1	2	3	5	3	3	3	5	5	5	5	5	5
All staff	M	M	M	M								HR			HR		R	HR	M*			M*		
DSE Assessor								M																
Fire Warden										M														
First Aider											M	R												
H&S Local Officer					R*	M*	M													M*				M*
H&S Manager						HR	M														HR			
Head of.. (but not Uni SLT)							HR		HR												HR			
Line Manager or supervisor (but not Head or SLT)							HR														HR			
Lead Laser Safety Officer														M										
Laser Safety Supervisor														M										
Local Radiation Supervisor (RPS)													M											
Radiation protection officer													M											
Mental Health First Aider																M								
Risk Assessor (COSHH)																			M	HR				
Risk Assessor (General)																				M				
Risk Assessor (Travel Approver)																				HR			M	
Senior Leader							R		M*												M			
Wellbeing Champion																	M							