## **ASSESSMENT OFFENCES PANEL (CP3)**

To be completed by Assessment Offences Panel Chair.

Name of Student		
Student ID Number		
Student's Programme of Study		
Student's Department and Faculty		
Academic Session		
Course Code and Title		
Assessment Component Reference Number(s) - CRN		
Date of Assessment Offences Panel		
Did the student attend the Assessment Offences Panel meeting?	YES / NO	
If NO, did they provide a statement?	YES / NO / Not applicable	
Panel Membership:		
Chair		
Non-Faculty member		
Subject Specialist		
SU Representative		
Name of student's friend / SU adviser / Supporter (in attendance)		
Details of any witnesses (on behalf of the student or in support of the allegation)  Details of evidence considered (including copies of CP1 and CP2 forms)		
Key points arising from the Assessment Offences Panel meeting (include reasons behind the decision reached)		

(Refer to Section 10.0 of the Assessment Misconduct Procedure)		
Nature of Offence	Action	Outcome (tick)
No offence proven	No penalty	
Category 1 Offence	Level 1 Penalty Applied (no penalty)	
	Level 2 Penalty Applied (Grade for assessment component reduced by 10 percentage points)	
Category 2 Offence	Level 3 Penalty Applied (Grade for assessment component reduced by 20 percentage points)	
	Level 4 Penalty Applied (Component of assessment awarded a grade of zero)	
	Level 5 Penalty Applied (Failure of course overall)	
Category 3 Offence	Level 6 Penalty Applied (Failure of Stage of study)	
	Level 7 Penalty Applied* (Recommendation to V-C that student is withdrawn with an Exit Award)	
	Level 8 Penalty Applied* (Recommendation to V-C that student is withdrawn with no Exit Award or award of credit)	
	Level 9 Penalty Applied* (Recommendation to V-C that an award is rescinded [where already conferred])	

<sup>\*</sup> Please notify the Academic Registry Manager for advice on processing these outcomes <a href="mailto:student-conduct@gre.ac.uk">student-conduct@gre.ac.uk</a>

## Copies of CP3 Report to:

- SAS Student Records (to be recorded onto Banner)
- Academic Quality Unit (AQU)
- Student
- Faculty Academic Conduct Officer (FACO)
- Personal Tutor