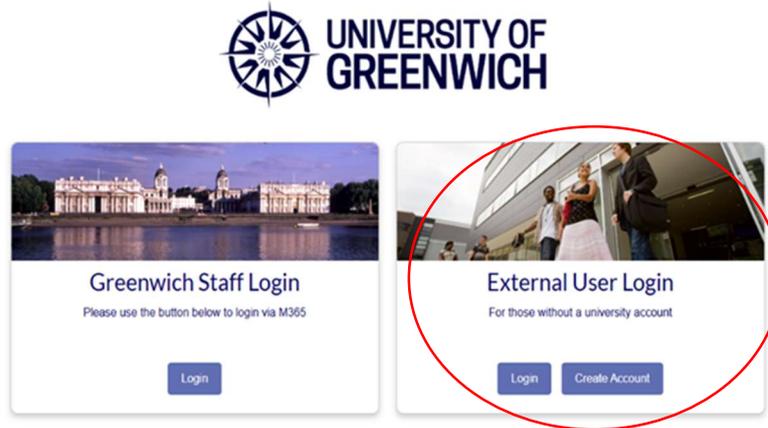


## GUIDANCE FOR CREATING AN ACCOUNT IN MOODLE DIRECT

1. In a browser, go to <https://moodledirect.gre.ac.uk>
2. Under **External User Login**, select **Create Account**.



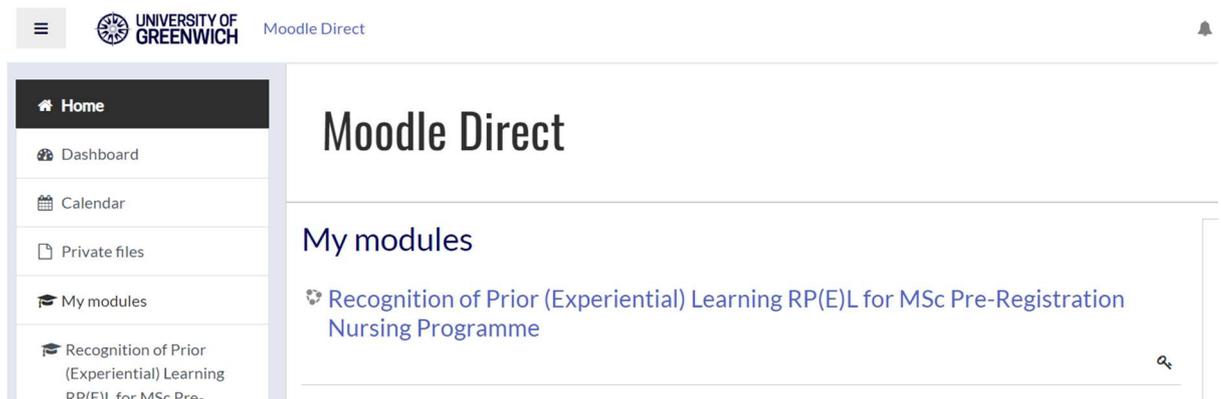
3. Complete the requested fields and click on **Create my new account**.

The image shows a 'New account' registration form. It includes the following fields and options:

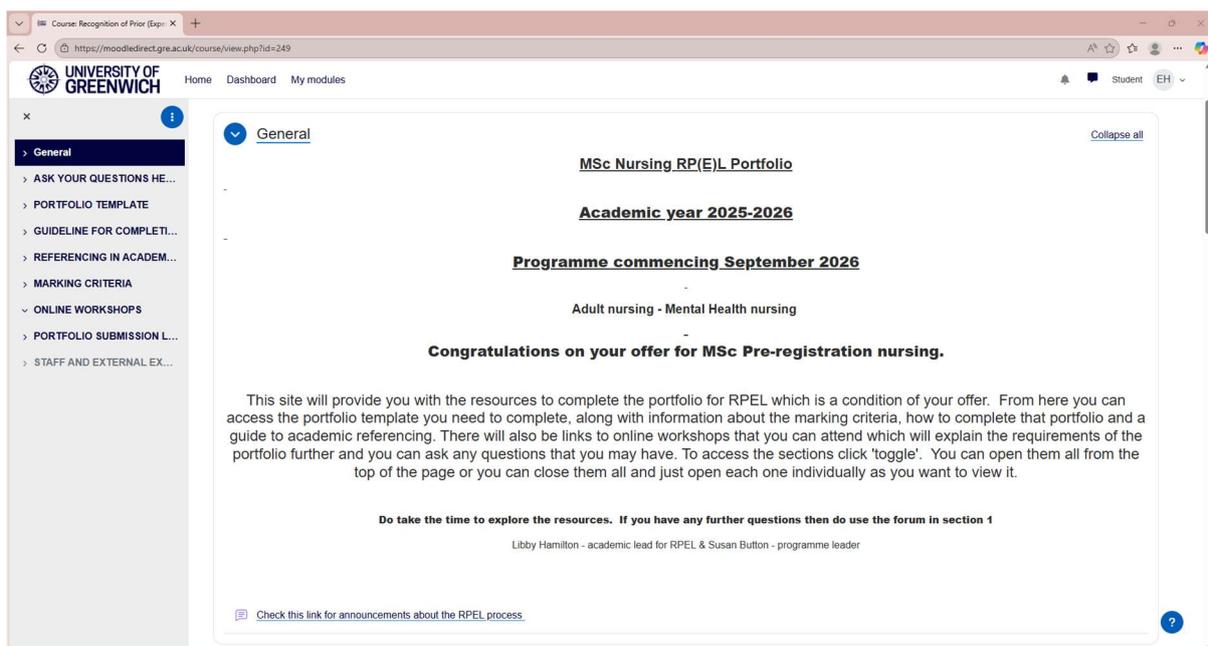
- Username** (required)
- Password** (required) with a note: "The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 special character(s) such as \*, -, or #"
- Email address** (required)
- Email (again)** (required)
- First name** (required)
- Last name** (required)
- City/town**
- Country** (dropdown menu, currently set to 'United Kingdom')
- Security question** (optional)
- I'm not a robot (reCAPTCHA)
- Create my new account** (button)
- Cancel** (button)

A legend at the bottom indicates that a red circle icon means 'Required'.

4. You will receive an Account Confirmation email. Click the link provided in the email to confirm your new Moodle Direct account.
5. Once your registration has been confirmed, click **Continue**.
6. In the **Search Modules** box at the top of the Moodle Direct homepage, type **Recognition** and then click **Go**.
7. Select **Recognition of Prior (Experiential) Learning RP(E)L for MSc Pre-Registration Nursing** from the course list



You will now be in the online platform to support you with developing and submitting your portfolio where you will find a number of resources to guide you and links to online TEAMS workshops that will further explain the requirements



**NOTE:** There is a Password Reset process if you have forgotten their username and/or password.

On the login page, users can click a **Forgotten your username or password?** link to be guided through the process of resetting their account details.



**Moodle Direct**

Username

Password

Remember username

[Forgotten your username or password?](#)

Cookies must be enabled in your browser [?](#)

Log in

To give yourself the best opportunity to be successful, you are strongly advised to create your account & engage with the resources.

If you have any problems creating an account for Moodle direct & accessing the site do please email [fehhs-rpel@greenwich.ac.uk](mailto:fehhs-rpel@greenwich.ac.uk) & let us know & we will endeavour to resolve this.