

STRATEGY FOR ACCESS AND STUDENT SUCCESS (SASS) COMMITTEE TERMS OF REFERENCE AND MEMBERSHIP

Overall Purpose

The SASS Committee is responsible for developing the University's strategic approach for widening access and student success as required by the Office of Fair Access (OFFA) and the Higher Education Funding Council England. It will report as a sub-committee of the Learning Quality and Standards Committee.

Terms of Reference

1. To develop a strategy to guide the University's access, retention and progression work from 2014-2018;
2. To develop a draft of the OFFA Access Agreement and associated reports for Higher Education Funding Council England and the Office for Fair Access (OFFA);
3. To receive regular up-dates on the national context relevant to student access, retention and progression as a means of informing best practice across the university;
4. To receive annual activity and financial up-dates from Faculties and Offices, which outline the sum of their access, retention and progression work to inform annual reporting and progress against the OFFA targets and other key performance indicators;
5. To inform and advise the Student Experience Committee on effective practices that will help support SEC and Faculties on the implementation of the SASS;
6. To monitor and evaluate the University's progress towards the achievement of commitments in the Access Agreement and Strategy for Access and Student Success;

Membership

- Deputy Pro Vice-Chancellor (Faculty of Education and Health), Chair
- Pro Vice-Chancellor, Faculty of Architecture, Computing and Humanities
- Faculty Directors of Student Experience(x4)
- Director of Planning and Statistics (or nominee)
- Director of Finance (or nominee)
- Director of Student Affairs (or nominee)
- Head of Educational Development Unit (or nominee)
- President of the Students' Union (or nominee)
- Chief Executive Officer of the Students' Union
- Access and Partnerships Manager

Frequency of Meetings

As needed to carry out work, but at least termly.

Reporting

SASS will submit to the Learning Quality and Standards Committee (LQSC) :

- Minutes and actions of all meetings;
- Summary reports of monitoring and evaluation activities;

Status:

Version endorsed by Academic Council, 11 March 2015 (Chair's Action), following approval by the Student Experience Committee 29 January 2015, with further amendments approved by Academic Council 14 June 2017