

## Faculty Board

**Minutes of the Fourth meeting of the Faculty Board in the 2014-15 academic session, held on 25<sup>th</sup> June 2015, at 10:00am, in Room QA075, Greenwich.**

### Present:

<p>Richard Morin – FOO - Chair  Neil Spiller – DPVC  Zoe Pettit (ZP) - HoD of LLT  Gregory Sporton (GS) – HoD of CPDA  Alessandro Benati – Director of Centre for Applied Research and Outreach in Language Education.  Nickie Hirst - Senior Lead, Creative Enterprise &amp; Design  Cos Ierotheou - (CI) Director of Learning and Teaching  David Isaac (DI) - Faculty Mentoring Officer</p>	
Sharron Denham - Secretariat	

### Apologies for Absence:

<p>Judith Burnett – PVC  Liz Bacon – DPVC  Stuart Allen – HoD of BEN  June Balshaw HoD of HPSS  Sandra Clarke – HoD of Law  Noel Ann Bradshaw – Senior Lead Employability  Nic Clear – HoD of A&amp;L  Phil Clipsham - Head of the Enterprise Innovations Centre  William Davies – Programme Leader Rep Law  Corine Delage – Director of Student Experience  Matt Elliot – Bird College  Ed Galea – Chair of Research &amp;</p>	<p>Steven Haines – Professor of International Law  Andrew Kao – Lecturer in Applied Mathematics  Mary Kiernan - Deputy HoD of Computing &amp; Information Systems Enterprise Committee  Shaun Lundy - Academic Portfolio Leader, Occupational Safety, Health, Hygiene &amp; Environment Programmes  Tony Mann – Director, Mathematics  Lachlan Mackinnon – HoD of CIS  Mark Mulville - Programme Leader Rep  Edward Oaks – SUUG  Mayur Patel – Deputy Director International Collaborations  Nadarajah Ramesh - Programme Leader Rep Maths</p>
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**FB/14.11 Apologies for Absence were noted**

**FB/14.12 Minutes of the Previous Meeting**

Minutes were approved and were confirmed as final.

**FB/14.13 Matters arising from the Minutes**

None and confirmed as completed.

**FB/14.14 Chair's Report**

Recruitment was slow and it would be difficult for the Faculty to reach its targets at this point. Every effort should still be made to reach the target but without compromising the tariff. The VC suggested that the University could be short by 250 students but that we should remain calm and continue doing all that we could. Additional recruitment data was available from Ian Deakin if required.

**FB/14.15 Portfolio Changes in ACH**

**New Programme proposals were noted;**

BA (Hons) Sound Design	Apr15 APC authorised
BSc (Hons) Sociology and Criminology	Apr15 APC authorised
MA Design for Cultural Industries	Apr15 APC authorised
BSc (Hons) Mathematics (Extended)	Jun15 APC authorised
MMath Mathematics	Jun15 APC authorised
MMath Financial Mathematics	Jun15 APC authorised
Mphil/PhD LLT	Jun15 APC authorised
MSc Landscape Architecture	Jul15 APC

**Change of Programme Title were noted;**

MSc Data Warehousing & Business Intelligence	Apr15 APC authorised
BSc Statistics	Jun15 APC authorised

**Discontinuation/Suspension of Programme were noted;**

BSc Business Info Technology (Clique College)	Apr15 APC endorsed
BSc Computing (Ethames)	Apr15 APC endorsed
BSc Computing (West London College)	Apr15 APC endorsed
BSc Computing (SVU)	Apr15 APC endorsed
BSc Business Info Technology (SVU)	Apr15 APC endorsed
BSc Computing (City of London College)	Apr15 APC endorsed
BSc Business Info Technology (City of London College)	Apr15 APC endorsed
BSc Business Info Technology (British College EdNet Kenya)	Jun15 APC endorsed
BSc Business Info Technology (Topup) (British College EdNet Kenya)	Jun15 APC endorsed

**New Articulation/Progression proposals were noted;**

BSc (Hons) Computing (Anhui University)	Apr15 APC authorised
Anhui University Articulation Agreement	Apr15 APC authorised
Heilongjiang Institute of Technology (HIT) Articulation Agreement	Apr15 APC authorised
FPT Progression Agreement	Jul15 APC

**New Partner proposals were noted;**

Lithan Education	Apr15 APC authorised
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**Discontinuation of Partners were noted;**

ABRS Hong Kong	Apr15 PSP Approved
AEA Mauritius	Confirmed discontinuation
City of London College	Apr15 PSP Approved

Clique College	Confirmed discontinuation
CTI, Durbanville	Confirmed discontinuation
Ethames	Apr15 PSP Approved
FPT Da Nang	Confirmed discontinuation
Inst. For Info Tech, Tanzania	Confirmed discontinuation
SVU	Confirmed discontinuation
West London College	Confirmed discontinuation

The New Award for MLA (Masters of Landscape Architecture) had been agreed through APC and was signed off as a Chairs Action. Board will note at next meeting.

#### **FB/14.16 Conflict of Interest**

The Board confirmed that none in the Faculty had a conflict of interest with any of the above proposals.

#### **FB/14.17 Recruitment and Preparations for Clearing**

The Clearing Dashboard was up and running and forecasts 300 fewer students than last year. However, the average tariff is 10 points higher than this time last year, which means that the HoDs had scope to offer some lower entries to make up numbers whilst still meeting the tariff target of a one point increase.

Clearing will be in the same location as last year and will include a separate operations room. A rota has been put together.

#### **FB/14.18 R&E – Update on Research & Enterprise Professorial Plans**

Personal professorial research plans have been received and reviewed by SLT. Feedback has been given to the Professors and any subsequent meetings have been held. The administration and distribution of REF monies and VC Scholarships are now the responsibility of the Faculty. This has been done and Units of Assessment and Professors have been notified. Bids for formulaic and Competitive funds are due 31<sup>st</sup> July 2015. The FACH will endeavour to administrate funds earlier next cycle as this helps the Group's plan

#### **FB/14.19 International Collaborations**

The item was postponed until the next Faculty Board as the DPVC was absent to report on International Collaborations.

**ACTION – Secretary to include this is on the Agenda for October 2015**

#### **FB/14.20 Report on CAROLE – Alessandro Benati**

The Board noted the report on CAROLE and welcomed the key goals that had been set, and it was agreed that the Faculty would assist where possible.

#### **FB/14.21 AOB**

The Chair advised that the Minutes from the last Enterprise Board had been made available (Action Point 14.8) and circulated for information to the Committee.

A Maritime Panel has been established to discuss maritime related-study and research following the demise of GMI. An Executive Summary would be sent to the PVC and a virtual centre based in HPSS would be set up called the Maritime Centre.

It was noted that there was poor attendance at the meeting and it was not quorate, but as this was an extra meeting that had been set by the PVC in addition to the 3 meetings required by the Terms of Reference the meeting would not be rescheduled

#### **FB/14.22 Date and Time of Next Meeting**

The next meeting will be held on 7<sup>th</sup> October 2015 at **10:00 in QA075**

#### ***For last page only:***

*Secretary:* Sharron Denham

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**ACTION SHEET** for the fourth meeting of the Faculty Board in the 2014-15 academic session on held on 25<sup>th</sup> June 2015, at 10:00, in Room QA063, Greenwich.

<b>MINUTE</b>	<b>ACTION</b>	<b>RESPONSIBILITY</b>	<b>Progress</b>
<i>Minute No.</i>	<i>Brief/concise description of action to be taken</i>	<i>Name</i>	
<b>FB14.19</b>	<b>Secretary to include this is on the Agenda for October 2015</b>	<b>SD</b>	<b>Completed &amp; Closed</b>