Human Resources Directorate



Professorial Merit Award Scheme 2022 Application Forms and Process

Dear Colleagues

As you will be aware, the University has a scheme to review professorial pay annually.

Consideration for a merit award commences after three years' service as a professor. If you would like to be considered for the scheme, please complete the professorial merit award application form (in line with career pathways). There are three application forms available:

- 1 Teaching
- 2 Research
- 3 Enterprise

Please choose the one relevant to the career pathway you are on.

The application forms require a supporting statement of recommendation from your PVC and submitted applications will be considered by the central Professorial Evaluation Panel in November.

Please note that applications from professorial staff whose length of service is less than 3 years cannot be accepted.

All data (for example Scopus and current pay) required in the application forms will be collated by HR, however all other sections must be completed in line with the professorial role criteria.

Statements should only reflect work completed since your last submission for a pay award or promotion and CV's submitted need to be an abridged version of no more than 2 pages detailing your most recent work.

Please ensure all applications are sent to <u>Rewardandbenefits@gre.ac.uk</u> by close of business on **Friday 30 September 2022.**

Please note that late submissions may not be considered.

Pay awards for successful applicants will be backdated to Thursday 1 September 2022.

As part of our continuous commitment to improve reward and recognition mechanisms within the university, we will review the operation of this scheme next year in line with the launch of the revised People Strategy.

Enquiries to:

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To: All Academic