



What it is

- Weekly walk arounds hosted by FM staff
- Open to staff and students
- Proactive identification of FM issues
- Commits to fast fixes
- A chance to network and meet the team

What it isn't

- Not a one-off clean-up
- Not a reason to delay reporting
- Not a forum to request new work
- Not a time to blame others

When

- 09:30 - 11:30
- Every Friday

Where

- Schedule communicated in advance
- Venue changes weekly
- Meet at the main entrance of the venue



For any portering, cleaning or maintenance jobs please raise a Helpdesk request.

Staff

Scan here:



In an emergency, please call the **24hour Helpdesk** on 020 8331 7779

Students

Scan here:

