

LEARNING, QUALITY AND STANDARDS COMMITTEE (LQSC)

TERMS OF REFERENCE AND MEMBERSHIP

Purpose

The Learning, Quality and Standards Committee (LQSC) is responsible on behalf of the Academic Council for the oversight of the University's strategy for learning and teaching, as part of the University's Academic and Student Experience Strategy. Its remit includes the development and implementation of policy and procedures relating to the academic quality and standards of all academic provision within the University and of the academic programmes offered by partners in the UK and overseas which lead to University of Greenwich awards or recognition of credit.

Terms of Reference

1. To consider and develop, for approval by the Academic Council, strategies for the enhancement of learning and teaching, including technology-enhanced learning to enhance the quality of students' learning opportunities and learning experiences;
2. To formulate, monitor and develop University policy and regulations related to academic provision, including learning, teaching and assessment, quality assurance and quality enhancement and academic standards for approval by the Academic Council;
3. To approve, under delegated authority, procedures, guidance and good practice related to areas within the Committee's remit;
4. To promote a culture of reflection, excellence and innovation in professional practice in learning and teaching so as to maximise the individual potential and satisfaction of students;
5. To facilitate and monitor Faculty implementation and operation of university policy and procedures relating to academic provision, including learning, teaching and assessment, quality assurance and quality enhancement and academic standards and report to the Academic Council accordingly;
6. To scrutinise the monitoring of all the University's awards, including those in partnership provision;
7. To ratify the outcomes of programme approval reports and consider any approval outcomes where further discussion is required;
8. To consider an annual summary from each Faculty of trends and lessons learnt from annual programme reviews;
9. To consider the outcomes of each annual portfolio review cycle;

10. To ensure institutional oversight of the quality and standards of campus-based and partnership provision through the analysis of statistical data and other information;
11. To receive, as appropriate to the maintenance of quality and standards, reports from relevant Directorates, Partners, and Faculties in relation to both campus-based and partnership developments and issues;
12. To discuss and agree actions to be taken in relation to the quality assurance, monitoring and enhancement activity of external agencies, including: OfS, QAA, Ofsted, PSRBs, NHS, HE Academy, Research Councils, and to monitor follow-up actions as required;
13. To make recommendations to Council on:
 - Any developments or changes to University regulations and policy for quality assurance;
 - Any developments or changes to University regulations and policy relating to academic quality and standards;
 - Any developments to learning and teaching strategy and policy;
 - Any developments or changes to academic regulations;
 - Any proposed changes to University policy and regulations relating to collaborative arrangements.
14. To approve on behalf of Council:
 - The appointment of External Examiners;
 - The University's quality assurance guidance and procedures.

Membership

- Deputy Vice Chancellor (Academic) (*Chair*)
- A Head of Department appointed by the Pro Vice Chancellor of each Faculty (4 in total on staggered two-year appointments)
- Faculty Directors of Learning and Teaching
- Director of Student and Academic Services (or nominee)
- Director of Strategic Planning (or nominee)
- University Director of Learning and Teaching
- Director of Information and Library Services
- Head of Quality Enhancement
- Two student representatives, nominated by the Students' Union

Secretary: Learning and Teaching Projects and Policy Coordinator (GLT)

Reporting

LQSC will submit to Academic Council:

- Minutes of all meetings;

- Reports setting out proposals and recommendations for approval;
- Summary reports of monitoring activities;
- Reports detailing any approved actions under authority delegated by Council

Last approved by Academic Council 12 June 2019

Date of next review: June 2020

Academic Quality and Standards Committee 2018/19 and 2019/20 Membership

Deputy Vice Chancellor (Academic) (<i>Chair</i>)	Karen Bryan
Learning Teaching Projects & Policy Coordinator (Officer)	Donovan Synmoie
University Director of Learning and Teaching	Clare Saunders
Assistant Director of Student Registry	vacant
Faculty Directors of Learning and Teaching	
FACH FBUS FEH FES	Cos Ierotherou Liz Warren Veronica Habgood Kristina Masuwa-Morgan
Faculty Departmental representation	
FACH FBUS FEH FES	Mary McAlinden Michael De Domenici Hilary Orpin Adrian Dobbs
Director of Strategic Planning	Christine Couper
Director of Information & Library Service	Paul Butler
Head of Quality Enhancement	Jenny Marie
Two representatives of the Students' Union	Heather Doon, SU Representation & Advice Manager Bilal Ijaz VP Education

Approved by the Vice Chancellor by chair's action February 2020