

If you do not complete the form correctly or if you fail to enclose PHOTOCOPIES of the relevant documentation you may be charged fees at the (Overseas) rate.

A summary of the Education (Fees & Awards) and amendments can be seen at www.ukcisa.org.uk

Please complete the form in **CAPITAL** letters. Please **tick** YES/NO boxes to indicate answer.

Please write your Fee Assessment Reference (shown on the enclosed letter).

1 2 Date you intend to start your studies

3a Current Name
 Title

3b Previous Name (if any) First Name Middle Name Surname / Family Name

4 Address
 Country
 Post Code Date you moved into this address (dd/mm/yyyy)

5 Have you lived at this address for the last **4 years**? YES If you do not tick YES it will be assumed that the answer is NO

6 If **NO**, you **MUST** give details of **ALL** of your previous address(es) for the last **4 years**.

Date of Residence (please show 'From' and 'To' dates as <i>day/month/year</i>)			Country
From	To	Address(es)	

7 Telephone number 8 e-mail address

9 Date of Birth *dd/mm/yyyy* 10 Nationality* 11 Country of Birth

* as shown on your passport, not ethnic background

12 Have you ever lived outside of the United Kingdom? YES if YES Please go to Question 13 NO If NO Please sign Statement below

If you were born or educated outside of the United Kingdom you must answer YES.

If **NO** please sign and date the declaration below
 I confirm that I have never lived outside of the United Kingdom, and have permanent right of abode in the UK.
 I hereby declare that the information provided on this form is complete and accurate. I understand that failure to complete the form fully or to provide the required photocopy documentary evidence will result in me being assessed for the 'higher' rate of tuition fees. I understand that the University reserves the right to rescind 'Home' fee status at any time or take appropriate disciplinary action if false or inaccurate representation is found to have been made. I understand that the University is unable to accept responsibility for any original documents submitted with this form.

Signed _____ Date _____ **This form is now complete**

FOR OFFICE USE ONLY		Never Left	Limited Categories / Comments					Spec	Spec
Condition		2/5 EU	6 MgW	7 SC	8 TWC	9 Refg	10 HP	CS	Brit AF
Condition 1	<input type="checkbox"/> Settled (no restrictions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condition 2	<input type="checkbox"/> Resident 3 years EEA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Condition 3	<input type="checkbox"/> Not for Ed Spouse/Dependant child	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signed		Date				Decision			Input by <input type="text"/>

HOME **OVERSEAS**

13a Do you have (**Indefinite Leave to Remain, or Right of Abode**) in the UK?

YES

If you do not tick YES it will be assumed that the answer is NO. If you are a British citizen you should tick YES and attach a photocopy of your passport
If YES you **MUST** attach photocopies of documentary evidence

Please Note: Work Permits do **NOT** grant Indefinite Leave to Remain or Right of Abode
If there is **ANY** time limit on your permission to remain in the UK you must **NOT** tick 'YES'

13b If you have held a visa (of any type), to enter or remain in the UK in the last **4** years, list below
You **MUST** provide a copy of each visa that you hold/held and a copy of your passport showing your personal details.

Please give Visa details Visa Type	Date from	Date to	Tick that copy attached

14 Are you applying to study on a programme that attracts an NHS Bursary?
For advice regarding NHS Bursary regulations refer to:

YES

If you do not tick YES it will be assumed that the answer is NO

<http://www.dh.gov.uk/health/2012/06/rules-bursary-scheme/>

15 Have you ever held a Student Visa ?

NO

If you do not tick NO it will be assumed that the answer is YES * If you indicate that you have held a Student Visa but do not specify an END date it will be assumed that the Student Visa is still in force

15 a If YES

Start Date dd/mm/yy

End Date* dd/mm/yy

16 Date of First Entry to the UK dd/mm/yy

17 Have you received any full time education since you entered the United Kingdom?

NO

If you do not tick NO it will be assumed that the answer is YES

If YES please give details.

Dates of Attendance	Name of School / College / University	full time / part time

18 What has been the **main** purpose of your residence in the UK during the last three years?

19 Are you a permanent resident (of the UK/EU) who has been temporarily absent from the UK/EU?

YES

If you do not tick YES it will be assumed that the answer is NO

If YES

date of **re-entry** to the UK/EU

length of absence

Details of Absence & Evidence of Reason for absence (eg: copy of temporary contract of employment)

LIMITED CATEGORIES: Please note: if the person whose nationality is relevant to the question answered is yourself, please write 'SELF' in the description of the relationship.
If the nationality belongs to another person, please write your relationship to them in the answer box.

European Union countries include:

Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, Germany, France, Greece, Hungary, The Republic of Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, and United Kingdom (including Gibraltar, excluding Isle of Man + Channel Islands)

The European Economic Area countries: All EU countries + Iceland, Liechtenstein, Norway and (Switzerland)

You **MUST** attach a photocopy of the passport of the person to whom the status applies, **AND** a photocopy of your (birth / marriage / civil partnership) certificate if the person is your 'parent', husband or wife or civil partner. The photocopy of the passport must show identity (including photograph) and visa (if applicable)

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The term 'child' includes step-child, adopted child, dependant child or direct descendant. To claim an EU connection as a child of an EU national you must be under 21 years of age or dependant upon that person (ie. Your permanent address is with that person).

Limited Category 2-5 +7 + 8 EUROPEAN UNION, SWISS or TURKISH CONNECTION

20 Are you a national of a member state of the European Union or the **spouse** or **civil partner** or **dependent child** of such a national?

YES	
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If you do not tick YES it will be assumed that the answer is NO

20a If you are the child of a Swiss or Turkish national, state parent and nationality

If **YES** to question **20** or **20a** please state

Name of EU, Swiss or Turkish National

First Name	Surname
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Nationality

Relationship

The above person is my...

Reason for dependency (if child)

I attach the following photocopy evidence (please circle to indicate photocopy documentation provided)

Passport or Birth Certificate of EU/EEA/Swiss/Turkish National + Marriage/Partnership Certificate + Other

Please specify

20b If your spouse, civil partner or parent is BRITISH, have they ever exercised their right of residence in another EU member state for more than 3 months as a self-sufficient person, student or worker? For advice contact www.ukcisa.org.uk

YES	
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If you do not tick YES it will be assumed that the answer is NO

Limited Category 6 MIGRANT WORKER

21 Are you a European Economic Area migrant worker or the **spouse** or **civil partner** or **child** of such a worker?

YES	
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If you do not tick YES it will be assumed that the answer is NO

The EEA Migrant Worker is my

If **YES** please state EEA nationality

and relationship

You **MUST** attach the following photocopy evidence:

Passport of EEA national
and letter from Employer
and *marriage certificate
or *birth certificate (if migrant worker is parent)

(confirming current or previous employment)
(if migrant worker is spouse)

Passport
Employer Letter
* M or B. Cert

Limited Category 9 REFUGEE

22 Are you a refugee recognised by Her Majesty's Government **and** have you been ordinarily resident in the United Kingdom (including the Channel Islands and the Isle of Man) since you were recognised as a refugee?

If you do not tick YES it will be assumed that the answer is NO

YES	
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Are you the **spouse** or **civil partner** or **child** of such a refugee recognised by Her Majesty's Government **and** have you been ordinarily resident in the United Kingdom (including the Channel Islands and the Isle of Man) since they were recognised as a refugee?

If you do not tick YES it will be assumed that the answer is NO

YES	<input type="checkbox"/>
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What is your relationship to the recognised refugee?

The refugee is my

If you are a recognised refugee or the **spouse** or **civil partner** or **child** of a recognised refugee? you **MUST** attach a **photocopy** of the letter from the Home Office confirming **your** status. I enclose the following documents:

Limited Category 10 Humanitarian Protection

23 Have you been granted (**Humanitarian Protection**) in the United Kingdom **as the result of a failed Asylum application** and have you been ordinarily resident in the United Kingdom (including the Channel Islands and the Isle of Man) since you were granted that status?

If you do not tick YES it will be assumed that the answer is NO

YES	<input type="checkbox"/>
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Are you the **spouse** or **civil partner** or **child** of such a person **and** have you been ordinarily resident in the United Kingdom (including the Channel Islands and the Isle of Man) since they were granted that status?

If you do not tick YES it will be assumed that the answer is NO

YES	<input type="checkbox"/>
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The person is my

What is your relationship to the person?

You **MUST** attach a **photocopy** of the letter from the Home Office confirming **your** status

I enclose the following documents

Special Categories COMMONWEALTH SECRETARIAT / BRITISH ARMED FORCES

24 Are you the **child** of a Commonwealth Secretariat Employee?

YES	<input type="checkbox"/>
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If you do not tick YES it will be assumed that the answer is NO

If **YES**, you **MUST** attach a letter from the Commonwealth Secretariat to confirm your status

I attach a copy of a confirmatory letter from the Commonwealth Secretariat

<input type="text"/>

25 Are you currently serving with the British Armed Forces?

YES	<input type="checkbox"/>
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If you do not tick YES it will be assumed that the answer is NO

If **YES**, you **MUST** attach a letter to confirm your status

I attach a copy of a confirmatory letter from:

<input type="text"/>

26 **YOU MUST NOW READ, SIGN AND DATE THE DECLARATION BELOW.**

If you do not sign the declaration below you will be assessed for fees at the 'Overseas' rate

Declaration: I hereby declare that the information provided on this form is complete and accurate. I understand that failure to complete the form fully or to provide the required **photocopy** documentary evidence will result in me being assessed for the 'Overseas' rate of tuition fees. I understand that the University reserves the right to rescind 'Home' fee status at any time or take appropriate disciplinary action if false or inaccurate representation is found to have been made. I understand that the University is unable to accept responsibility for any original documents submitted with this form.

University of Greenwich
Admissions Office
Avery Hill Road
SE9 2UG

Signed

Date