

Request for Review

This form is for withdrawals due to Visa Compliance reasons only. If you are appealing against a decision made by another department, please follow the guidance provided to you at the time of withdrawal.

Please ensure that you have read the [Student Visa Sponsorship Policy](#) before completing this form.

Your appeal must be submitted within **10 working days** of the email notifying you of your withdrawal.

Please send your completed form, along with associated evidence, to the Assistant Head of Visa Compliance at studentvisaappeals@greenwich.ac.uk.

1. Personal Information:

Banner ID	
First name	
Surname	
Programme of Study	

2. Reason for Appeal:

Please indicate below on what grounds you are requesting a Review/appeal:

☐	Withdrawal of Student Visa Sponsorship
☐	Withdrawal from the University due to Visa Compliance reasons

Date of withdrawal:	
Date review request submitted*:	

**If you are submitting your appeal more than 10 working days after your withdrawal, you must outline below why you have not been able to submit an appeal in-time. It is important to be aware it is not guaranteed that an out-of-time appeal will be considered and your appeal may be dismissed.*

Complete only if submitting an out-of-time appeal:

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3. Request for Review:

- a) Please explain the reason for your appeal, outlining the reasons why a review of the decision should be considered. An appeal will only be reviewed if it is based on relevant information and evidence that was not provided or considered at the time.

- b) It is important to remember that there will have been multiple attempts to contact you prior to the final action of withdrawal. Please outline below the reasons why you did not respond to these communications from the Visa Compliance Team prior to your withdrawal:

4. Associated evidence:

As part of your appeal, you must provide relevant and sufficient evidence to demonstrate why a decision requires review. Please attach any relevant documents to your email.