

## UK PARTNER & NETWORK COLLEGE - INTERRUPTION FORM

### IMPORTANT INFORMATION

Interruption of studies means that the student will not continue their programme of study in the current academic year but intend to resume their studies in the next academic year.  
As interrupting may have financial implications, the student should be advised to communicate with College staff or Student Finance at [studentfinance@gre.ac.uk](mailto:studentfinance@gre.ac.uk) for further advice.  
Staff members please forward completed form to Collaborations Student Records ([collabsrteam@gre.ac.uk](mailto:collabsrteam@gre.ac.uk)).

### College staff to complete - STUDENT AND PROGRAMME DETAILS:

<b>Student ID:</b>		<b>(optional) Student Signature</b>
<b>First Name:</b>		
<b>Surname:</b>		
<b>College:</b>		

<b>Programme No:</b>	P
<b>Programme Title:</b>	
<b>Start of Interruption:</b>	Click or tap to enter a date.

### Reason for the interruption: please indicate one reason only

Academic	Mental Health
Personal	Family commitments
Financial	Bereavement
Work related commitments	Wish to study at another time
Physical Health	Other (please confirm: . . . . . )

<b>Staff Name, Signature,</b>	
<b>Job Title:</b>	
<b>Date form completed:</b>	Click or tap to enter a date.

☐ **Please tick box:** I understand the interruption is for the remainder of the current academic year and the student will resume their studies at the beginning of the next academic year. For non-September starters, please contact Collaborations Student Records Team if a different return date is required.

### REGISTRY OFFICE USE ONLY:

<b>Date Interruption processed:</b> Click or tap to enter a date.
<b>Signature (initials):</b> .....
<i>Scan into Xtender once completed.</i>

### University Data Protection Policy

The Data Protection Act 1998 requires the University to observe new legal provision designed to safeguard both data subjects' rights (students) and the data relating to them. The Act requires that we inform you of what personal data is acquired and the purposes for which it is acquired. By signing the form overleaf, you will be giving the University permission to collect, hold and process additional personal data relating to your withdrawal from study. Signing this declaration does not compromise any rights you enjoy under the Data Protection Act 1998 nor any other legislation relating to personal privacy and data storage. Should the University need to collect and process additional sensitive data your explicit consent will be sought. Further information can be obtained from the University's Data Protection Policy statement and the Data Protection Code of Practice published on the University's Intranet.