

Appendix 2 - Parents/Guardians Consent Form

Dear applicant,

It is a condition of registration at the University of Greenwich that the parent or guardian of a student who is under the age of 18 years confirms their acceptance of the arrangements as set out in the [Student & Academic Services \(SAS\) Framework Policy for students under the age of 18 years](#). Once you have reached the age of 18, the terms within the policy will automatically be regarded as agreed by you.

Please ensure that your parent(s) or guardian(s) have read and understood the Policy for students under the age of 18 years and complete and sign the form below.

Students under 18 will not be allowed to register on their course unless this Parents/Guardians Consent Form is completed and returned and contact details of a UK based guardian are provided. The UK based guardian should be an adult who the University can contact in case of an emergency.

If your named UK based guardian changes before you are 18, a new form must be completed and submitted. Please return your completed form to: Admissions via aoc@greenwich.ac.uk

'Dear Parents/Guardians,

As your child/ward is under 18 years old and is due to undertake a course of study and/or participate in activities at the University, we require your consent in order to support their welfare and wellbeing. Your child/ward will be required to sign up to the [University's Principal Conditions of Registration](#).

Please carefully read the attached document, [University of Greenwich: Student & Academic Services Framework Policy for students under the age of 18 years](#).

Travel (for applicants based overseas)

Your child/ward is expected to make their own independent arrangements to travel to the UK and should discuss these plans with you before booking. **The University is not able to assist with travel arrangements.**

Upon arrival in the UK, your child/ward is responsible for arranging their onward travel to campus. They should discuss and agree to these arrangements with you before departure. Please ensure that they arrive with:

- a plan for travel from the airport to their accommodation
- the full address of their accommodation

Information on travelling to campus can be found here: <https://www.gre.ac.uk/about-us/travel>

Where possible, the University encourages the parent/guardian to accompany their child/ward to the UK.

The University's free online International Welcome Programme helps international students prepare for life in the UK as a student. It includes information on what they can expect at the airport and guidance on planning their onward journey. **All students under the age of 18 should register for this programme** as it contains important information to help them stay safe and well. An invitation to register for this programme will be sent shortly before arrival.

Accommodation

Students who will not reach the age of 18 during the academic session are not eligible for University-managed student accommodation. You must therefore ensure that your child/ward has suitable accommodation arranged for their arrival and throughout their studies.

Care

The University's policy for the care of children, including safeguarding, can be found at: [University of Greenwich: Student & Academic Services Framework Policy for students under the age of 18 years](#). Please read this policy carefully.

Please sign and return by email the attached Parents/Guardians Consent Form, to the Admissions department to indicate that you have accepted the arrangements as set out in the Students Under the Age of 18 Years Policy. **Please note that for international applicants who require a student visa to study in the UK, this form must be signed and returned before a CAS can be released.**

Please email completed forms to Admissions via aoc@greenwich.ac.uk

If you have any questions or would like more information about the University's responsibilities toward students under 18, please contact the Student Wellbeing Service at: wellbeing@gre.ac.uk

Appendix 3 - Parents/Guardians Consent Form

I confirm that I give consent for my child/ward to study on the stated programme.

I have read and accept the arrangements for the care of my child/ward as set out within the University's [framework policy for students under the age of 18 years](#).

For applicants based overseas:

I understand that my child/ward will live independently in the UK and consent to their independent travel, arrival, accommodation, and UK-based guardian arrangements.

I understand that my child/ward will have to satisfy the UK immigration requirements for the duration of their studies in the UK. If a student visa is required, I/We give my/our consent for my/our child/ward to apply for this and for the University to undertake all associated processes.

This consent form must be signed by both parents or legal guardians (unless you have sole responsibility for your child/ward)

Please email completed forms to Admissions via aoc@greenwich.ac.uk

Name of Applicant:	Date of Birth:
Address:	

UCAS Number/Application Number:	
Course applied for:	
Applicant's telephone number (UK):	
Email address:	

Parent/Guardian 1

Name:	Signature:	Date:
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Parent/Guardian 2

Name:	Signature:	Date:
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I understand that while my child/ward is under the age of 18 years, the University requires the name and contact details of a guardian in the UK who can be contacted if there are any concerns.

Their details are:

UK Guardian Name:
UK Address:
UK Telephone number (mobile and landline):
Email address:

Person to be notified in case of an emergency:
Name:
Relationship to Applicant:
Country of domicile:
Home Telephone Number (UK):
Mobile Telephone Number (UK):
Email address:

All records are kept securely within the terms of the University's Data Protection Policy and Data Protection Legislation.