

Strategy Programme Board

1. Constitution

- 1.1. The Vice-Chancellor has established a committee known as the Strategy Programme Board (SPB).
- 1.2. The SPB is charged with overseeing the implementation of the sub-strategies and enabling strategies of the University's Strategy to 2030, [This is our time](#). The sub-strategy and enabling strategy Boards will report to the SPB in respect of their sub and enabling strategies. The following Boards have these strategy responsibilities:

Sub-Strategies

- Student Success Board
- Strategic Business Partnerships Board
- Research & Knowledge Exchange Board

Enabling Strategies

- People Board
- Capital Programmes Board (covering the Estates and Digital enabling strategies)

- 1.3. The Sub-strategy and Enabling strategy Steering Groups of the Boards in 1.2 above will report regularly to the SPB in respect of their projects.
- 1.4. The Sustainability Management Committee will report regularly to the SPB in respect of its projects.

2. Scope

- 2.1. SPB oversees the design and execution of the overall Strategy Programme.
- 2.2. The Boards in 1.2 above are charged with the design and implementation of the sub-strategies and enabling strategies.

3. Membership

- 3.1. The membership shall be as follows:

Ex Officio

- Vice-Chancellor and Chief Executive Officer (Chair)
- Deputy Vice-Chancellor and Provost
- Deputy Vice-Chancellor (Research & Knowledge Exchange)
- Pro Vice-Chancellor of Education
- Pro Vice-Chancellors and Executive Deans for each faculty
- Chief Operating Officer
- Chief Financial Officer
- University Secretary
- Executive Director of Marketing and External Relations
- Executive Director of Estates & Facilities
- Executive Director of People
- Executive Director and Chief Information Officer
- Executive Director of Strategic Planning and Business Intelligence
- Executive Director of Student & Academic Services

4. Attendance at meetings

- 4.1. The Strategy Programme Manager, Associate Director of Marketing Communications and Vice-Chancellor's Policy and Strategic Advisor shall attend meetings, with support for the Board provided by the Strategy Programme Management Office. At the discretion of the Chair, other staff who are not members of the Committee may be invited to attend on an ad hoc basis for specific items where their attendance can inform and support the Board.

5. Frequency of meetings

- 5.1. The Strategy Programme Board will normally meet once a month.

6. Delegated Authority

The Board is authorised by the Vice Chancellor to approve the following:

- 6.1. Actions in respect of any urgent risks or issues arising in respect of any of the sub-strategies or enabling strategies to ensure the delivery of the strategies on time, on budget and to ensure the planned benefits are realised; and
- 6.2. Planned reports to the Governing Body on the Strategy Programme on behalf of the Vice-Chancellor.

7. Other Duties

The other duties of the Board shall be to:

- 7.1. Monitor progress in implementing the University's sub-strategies and enabling strategies;
- 7.2. There will be a rolling programme of reviews resulting in a formal review of each sub-strategy and enabling strategy every 3 months. As projects move from business case to planning and initiation, the focus of these formal reviews will be supported by dashboard reporting and consideration of summary reports on:
 - Overall sub-strategy or enabling strategy status
 - Progress on key projects and initiatives against the planned schedule, key milestones, budget and realisation of the planned benefits
 - Key risks and issues together with planned mitigations or actions
 - Interdependencies with other strategic activity
 - Sub-strategy or enabling strategy forward plan
 - Stakeholder management activity
 - Communications planning and progress
 - Change load planning
- 7.3. Ensure active consideration of equality, diversity, inclusion and sustainability in the conduct of the Board's business.

8. Standing Orders

- 8.1. The Board must adhere to the [Standing Orders](#) for Academic and Executive Committees.

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