

Smoking Policy

1. Overview

In accordance with the Health Act 2006, smoking shall not be permitted in enclosed or substantially enclosed spaces, within the University estate. The Health and Safety at Work etc. Act 1974 additionally requires the University to provide a safe workplace.

The legislation covers all substances that a person can smoke. These include manufactured cigarettes, hand-rolled cigarettes, pipes, cigars, herbal cigarettes and water pipes (including shisha, hookah and hubble-bubble pipes).

For the purpose of this policy, electronic cigarettes, more commonly known as vapes, are also prohibited in all areas where "smoking" is banned. This is because the University wishes to promote cleaner air, discourage nicotine addiction and protect those with a sensitivity to environmental irritants (e.g those with asthma).

All employees and students of the University, contractors, visitors and persons making deliveries to its premises are required to comply with this policy whilst they are on campus.

2. Policy statement

Smoking/ vaping is not permitted inside any University buildings or vehicles, where staff may be required to work.

This includes all public, teaching or working areas in any of the University's buildings, including Halls of Residence, libraries, private offices, catering outlets, corridors, staircases, store rooms, toilets, rest rooms, lifts, workshops, plant rooms, University vehicles or within 5 metres of University buildings, including on the Landscape Roofs on the Stockwell Street buildings.

For student accommodation buildings, where the local environment and building structure may mean that the 5-metre rule is not possible or practical to implement, the location of the smoking areas will be determined by the Head of Accommodation Services and the building manager in consultation with university Health and Safety staff and clearly identified to the students and staff within the building.

Monitoring of compliance with this policy will be undertaken throughout the academic year.

Smoking is permissible on stage during a performance where the artistic integrity of that performance makes it appropriate for a person taking part in the performance to smoke. Smoking is not allowed during rehearsals of the performance.

The University does not permit the promotion of tobacco or tobacco products in any of its buildings. It strongly encourages the Students' Union to adopt a similar policy in buildings specifically allocated for their use.

2.1. Responsibilities Under this policy

The **Director of Estates & Facilities** is responsible for ensuring that 'No Smoking' signs are displayed at entrances to University buildings.

All **employees** are expected to support the smoking policy by drawing it to the attention of contractors and visitors for whom they are responsible and any staff, students, contractors or visitors in their presence who may be disregarding it.

Smokers must dispose of their cigarette ends in appropriate bins around campus and never in the environment.

Vapers must dispose of vapes responsibly, within dedicated bins / battery disposal points.

All applicants for places in Halls of Residence shall be advised of the smoking policy and **students offered places in Halls of Residence** will be required to agree to the policy and its consequences when signing their License Agreements.

Resident Assistants in Halls of Residence are also expected to publicise the policy within their areas of responsibility. Whilst doing so, they (and other University employees) are not expected to enter into any confrontation that may put their personal safety at risk.

Faculty Operating Officers, Directors of Professional Services and Student Accommodation Managers will have an overall responsibility for seeing that the policy is observed in the Faculty, Directorate or Halls of Residence under their control.

Local disciplinary procedures should be followed if a member of staff or a student does not comply with this policy. Those who do not comply with the smoking law are also liable to a fixed penalty fine and possible criminal prosecution.

2.2. Smoking Cessation

Anyone who wishes to give up smoking can call the free Smokefree National Helpline on 0300 123 1044, visit the [NHS stop smoking services help you quit - NHS](#) webpages or speak to their local pharmacist. Medical Centres also carry a range of leaflets on the NHS help available.

3. Related Documents

3.1. Legislation:

In addition to the general duties contained in the Health and Safety at Work etc Act 1974, other, legislation, including the e-Smoke-free (Premises and Enforcement) Regulations 2006, the Smoke Free (Exemptions and Vehicles) Regulations 2007, and the Smoke Free (Signs) Regulations 2012 impose similar duties regarding smoking.