

Reference Form for MPhil, MPhil/PhD or PhD Programmes

To be completed by the Referee. Completed forms must be attached to the applicant's application form or password protected and sent to postgraduateresearch_admissions@gre.ac.uk.

Applicant Details						
Applicant's Name						
Applicant's Date of Birth						
Faculty Applied for						
Programme Applied for						
How long have you known the applicant?						
In what capacity do you know the applicant? (e.g. student, employee)						
Referee Details						
Name						
Position/Title						
Organisation						
Email						
Telephone Number						
Assessment Criteria						
Please assess the applicant by ticking the appropriate boxes.						
	Excellent	Very Good	Good	Fair	Poor	Not Known
Intellectual Ability						
Written Communication Skills						
Oral Communication Skills						
Ability to Meet Deadlines						
Ability to Organise Workload						
Ability to Work Independently						
Ability to Produce Original Work						
Numerical/Mathematical Ability						
English Language Ability						
Motivation						
Overall Assessment						

Comments

Please comment in writing on the applicant. We would be grateful if your comments could include:

- Your opinion of the applicant's suitability for the programme
- Their previous research experience
- If you know/knew the applicant in an academic capacity, their final degree classification, final year rank, grade or overall GPA they obtained/are expected to obtain, or details of their overall academic performance and whether you consider this to be a true reflection of their ability to undertake a research degree
- If you know/knew the applicant as their employer, an outline of their responsibilities and an assessment of their performance in the workplace, including examples where they may have shown initiative/independent decision making ability.

Overall Recommendation

Please tick one of the following.

I strongly recommend this applicant for a programme of study leading to a research degree	
I recommend this applicant for a programme of study leading to a research degree	
I do not recommend this applicant for the programme of study	
I am unable to comment	

Use of Information

- Under the Data Protection Act 1998, applicants have the right to see any reference held on file. If this will affect your reference, please contact the Admissions Office at the address below.
- Please tick this box if you do NOT want the University to pass this reference to a third party or organisation if it is required for an application for a scholarship or award ☐

I verify that the information I have given is correct.

Signed: _____ Date: _____

Thank you for completing this form.

Please return this reference to the applicant to be included with their application form or directly to the Admissions Office via postgraduateresearch_admissions@gre.ac.uk. Please password protect the document and send the password in a separate email.