

Major Capital Projects Group

1. Constitution

- 1.1. The Governing Body has established a Major Capital Projects Group to enable informal liaison between the executive and Governors over major capital projects.

2. Scope

- 2.1. The Group exists to provide a forum for informal engagement and discussion over major capital projects, allowing the executive to brief Governor members about projects and Governors to provide advice, input and constructive challenge.
- 2.2. The Vice-Chancellor shall recommend to the chair of the Group which major capital projects shall be considered by the Group and how often projects should be considered, taking into account key decision points and milestones related to projects. It is envisaged that the Group's focus will be on large-scale, long-term, strategically significant projects involving major expenditure (e.g. redevelopment of Devonport House; Medway Engineering Building)

3. Membership

- 3.1. The initial membership shall be as follows:

Governors

Chair of the Finance Committee
Chair of the Governing Body
2 x other Independent Governors

Executive

Vice-Chancellor
Chief Financial Officer
Chief Operating Officer
Director of Estates & Facilities

- 3.2. The two other Independent Governor members shall be appointed by the chair of the Governing Body. The chair of the Group shall be an Independent Governor appointed by the Chair of the Governing Body.

4. Attendance at meetings

- 4.1. The Deputy Director of Estates and Facilities shall attend meetings. At the discretion of the chair, staff who are not members of the Group may be invited to attend on an ad hoc basis for specific items where their attendance can inform and support the Group.

5. Frequency of Meetings

- 5.1. The Group will meet as required.

6. Delegated Authority

- 6.1.** The Group's role is advisory; it is not a committee of the Governing Body and has no decision making powers. The approval of major capital projects is the responsibility of the Finance Committee and Governing Body in accordance with the University Delegation Framework. The Group shall feed back to the Finance Committee and Governing Body (as appropriate) any issues which it believes should be brought to their attention.

7. Other Duties

The other duties of the Group shall be to:

- 7.1.** Provide a forum for informal engagement and discussion between Governors and the executive over major capital projects;
- 7.2.** Ensure alignment over the prioritisation of major capital projects within the context of the wider Estates Strategy and the strategic plan;
- 7.3.** Review proposals related to major capital projects prior to their consideration by the Finance Committee and Governing Body;
- 7.4.** Consider the governance, project delivery capability, risks and funding of major capital projects;
- 7.5.** Ensure engagement at key decision points/gateways relating to major capital projects;
- 7.6.** Provide updates on ongoing major capital projects on an exception basis, focussing on the management of risks and issues.

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