|  |  |
| --- | --- |
| **Research & Enterprise Training Institute (RETI)****Research Degrees Administration****Form RDA1 M – Masters by Research (MRes) Programme Approval** | **Ref:***For RETI use only* |
| **(This form should be word-processed)** |
| **1. Student Details** |
| First Name |  |
| Family Name |  |
| Banner number |  |
| Faculty |  |
| School |  |
| Type and source of funding *(details of all funding bodies/funding ratios to be provided)* |
| Fully funded (fees and stipend)  | Source |  |
| Partially funded (fees or stipend)  | Type (fees or stipend) |  |
| Source |  |
| Dual funding (50/50 VC Scholarship + internal/external funding or other) | Source 1 |  |
| Percentage |  |
| Source 2 |  |
| Percentage |  |
| Full external funding | Source |  |
| Self-funding |  |
| **2. Supervisory Details** |
| 2.1 First Supervisor |
| Title/Full name |  |
| Faculty |  |
| School |  |
| 2.2 Second Supervisor |
| Title/Full name |  |
| Faculty |  |
| School |  |
| 2.3 Details of any other Advisors who will be supporting the student *(e.g. from collaborating organisation(s))*  |
|  |
| **3. Project Details** |
| 3.1 Working title of research project *(Note: actual title needs to be finalised on Form RDA6a/b)* |
|  |
| 3.2 Research Programme |
| (i) Aims of the research project *(50 words maximum)*(ii) Proposed programme of work *(100 words maximum)*(iii) Expected deliverables *(50 words maximum)**Please include a Gantt Chart**(Total****:*** *120 credits)* |
| 3.3 The research programme set out above includes matters relating to research ethics that should be considered by the Faculty Research Ethics Committee (FREC) | YES |  | NO |  |
| 3.4 Supporting taught courses *(specify level and credits associated with each element)* |
| (1) Research Methodology/Research Methods *(compulsory – if not as a stand-alone taught course how is this integrated within the supporting taught courses?)*(2)(3)(4)*(Total: no less than 60 credits)* |
| **4. Key Skills Development Programme** |
| During the programme of study, the student will be expected to acquire investigative, enquiry, analytical, evaluative, reflective, and communication skills. Advice of the acquisition of these skills will be assessed by the Examiners of the research element of the programme through a combination of the thesis and the oral examination. Guidance should be provided to the candidate on what is required to develop these skills by their supervisor(s). |
| **5. Student’s registration with the university** |
| 5.1 Initial registration date on programme *(to align with date held by UoG in Banner)* |  |
| 5.2 Mode of study | Full-time |  | Part-time |  |
| 5.3 Period of time for completion of programme of work |  | Months |
| **6. Signatures** |
| 6.1 Student |
| I confirm I wish for the research degree project (see Section 3) detailed in this application to be lodged with the Faculty Research Degrees Committee. |
| Signature |  | Date |  |
| 6.2 Supervisor(s) |
| I/we support this application and believe the student has the potential to successfully complete the programme of work proposed as the basis for progressing to the final award, as stated in this application. The student will have access to regular supervision and provision of the appropriate facilities to do so. I/we recommend that the research degree programme detailed in this application is lodged with the Faculty Research Degrees Committee. |
| First Supervisor | Name: | Date |  |
| Signature: |
| Second Supervisor | Name: | Date |  |
| Signature: |
| 6.3 Head of School or FRDC approved signatory |
| I confirm I support the student’s request to lodge the research degree programme detailed in this application with the Faculty Research Degrees Committee. |
| Head of School/FRDC approved signatory | Name: | Date |  |
| Signature: |

**Data Protection Statement**

The Research & Enterprise Training Institute (RETI) and the Faculty Research Degrees Committee (FRDC) have responsibility within the University for ensuring academic standards are maintained and postgraduate research students are progressing in accordance with the Academic Regulations for Postgraduate Research Awards. The processing of these forms and the information contained within them by RETI and FRDC is, therefore, a core task of the university and by collecting and processing all the information you are providing on this form, the university is able to ensure compliance with academic standards, accurately monitor academic progress and identify training, development and resource requirements.

This form and all the information provided by you will not be shared with anybody or any organisation external to the university without the consent of the individual(s) named within the form and only where it is deemed in the interests of the individual(s) to do so (e.g. to support the transfer of a postgraduate research student to another university). This form and all the information provided by you will be shared internally with RETI and Faculty administrative staff who are responsible for the administration of postgraduate research degrees, FRDC members, your supervisors and any member of staff involved in an academic appeal or complaint that may arise to enable them to carry out their duties, as outlined above, on behalf of the university.

An electronic copy of this form will be held securely by RETI in accordance with the GRE Retention Schedule, after which it will be confidentially destroyed.

If you have any queries in relation to this form, please contact the Training and Research Programmes Officer for your Faculty using the appropriate email address below:

Greenwich Business School – reti-pgrbus@gre.ac.uk

Faculty of Education, Health and Human Sciences – reti-pgreh@gre.ac.uk

Faculty of Engineering and Science – reti-pgres@gre.ac.uk

Faculty of Liberal Arts and Sciences – reti-pgrlas@gre.ac.uk