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| **Research & Enterprise Training Institute (RETI) Research Degrees Administration** **Form RDA7 – Preliminary Report and Recommendation of an Examiner on a Student for the Degree of PhD, PhD by Published Work, EdD and MPhil** | **Item No:***For RETI use only* |
| **This form should be word-processed and returned to the** **Research & Enterprise Training Institute by no later than seven working days before the oralexamination takes place** |
| Does this form represent a first submission or a resubmission | First |  | Resubmission\* |  |
| \*If this form represents a resubmission, please indicate one of the following: |
| 1. The first submission did not proceed to oral examination following examiners’ preliminary reports
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| 1. Following an oral examination, the student was permitted to resubmit for the degree being sought and be re-examined in accordance with one of the following:
 |
| * The thesis must be revised and, if considered satisfactory by the examiners, the student is exempt from further examination, oral or otherwise
 |  |
| * The thesis must be revised and the student must undergo a further oral or other approved form of examination
 |  |
| **Degree to be examined:** *(Indicate, as appropriate)* |
| Doctor of Philosophy (PhD) |  |
| Doctor of Philosophy (PhD) by Published Work |  |
| Professional Doctorate in Education (EdD) |  |
| Master of Philosophy (MPhil) |  |
| **1. Student Details** |
| First Name |  |
| Family Name |  |
| Banner number |  |
| Faculty |  |
| Department/School |  |
| Collaborating organisation(s) *(if any)* |  |
| Title of thesis |  |

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| **2. Examiner Details** *(Indicate, as appropriate)* |
| Internal Examiner |  | External Examiner |  |
| Title/Full name |  |
| **3. Examiner’s report on the thesis and any published work submitted** *(Please complete either 3.1 (Doctorate) or 3.2 (MPhil), as appropriate)* |
| **3.1 Doctorate Thesis** |
| Does this thesis represent a significant contribution to knowledge of the subject by |
|  (i) The discovery of new facts?; and/or | YES |  | NO |  |
|  (ii) The exercise of independent critical powers?  | YES |  | NO |  |
| Does the thesis provide evidence of originality?  | YES |  | NO |  |
| Is the thesis satisfactory as regards literary presentation and succinctness?  | YES |  | NO |  |
| Is the abstract of the thesis submitted acceptable?  | YES |  | NO |  |
| In the case of a student whose research programme is part of a collaborative group project, does the thesis clearly indicate the individual contribution and the extent of the collaboration?  | YES |  | NO |  |
| **3.2 MPhil Thesis** |
| Does the thesis show evidence of sustained independent effort by the student?  | YES |  | NO |  |
| Does the thesis demonstrate competence in undertaking a critical study of the chosen topic(s)? | YES |  | NO |  |
| Is the thesis satisfactory as regards literary presentation and succinctness?  | YES |  | NO |  |
| Is the abstract of the thesis submitted acceptable?  | YES |  | NO |  |
| In the case of a student whose research programme is part of a collaborative group project, does the thesis clearly indicate the individual contribution and the extent of the collaboration?  | YES |  | NO |  |

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| **3.3 Where this form represents a first submission**  |
| Report on the content, quality and standard of the thesis, and whether these are sufficient to justify proceeding to an oral examination *(approx. 300 words, unless the recommendation set out under the ‘Important Note’ is invoked)* |
| Important Note: Should it be considered that the thesis is so unsatisfactory that no useful purpose would be served by proceeding to an oral examination at this stage a statement to this effect must be included in this section, which must be accompanied by comprehensive reasons for this recommendation. These reasons will be made available to the student and supervisors in the event of the Faculty Research Degrees Committee supporting this recommendation. |
|  |
| Proceed to oral examination? | YES |  | NO\* |  |
| \*If no, the student will be required to resubmit the thesis within 12 months and will normally be allowed only one further opportunity for reassessment |
| **3.4 Resubmission where the first submission did not proceed to oral examination following the examiners’ preliminary reports** |
| Report on the content, quality and standard of the thesis, and whether these are sufficient to justify proceeding to an oral re-examination *(approx. 300 words, unless the recommendation set out under the ‘Important Note’ is invoked)* |
| Important Note: Should it be considered that the thesis is so unsatisfactory that no useful purpose would be served by proceeding to an oral examination at this stage a statement to this effect must be included in this section, which must be accompanied by comprehensive reasons for this recommendation. These reasons will be made available to the student and supervisors in the event of the Faculty Research Degrees Committee supporting this recommendation. |
|  |
| Proceed to oral examination? | YES |  | NO\* |  |
| \*If no, please confirm: |

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| **In the case of PhD** |
| (a) It is recommended the student transfers to the MPhil  |  |
| (b) The thesis does not satisfy the criteria for a postgraduate research award with no further opportunity for reassessment |  |
| **In the case of EdD** |
| It is recommended the student is awarded a Masters Degree (MEdRes) |  |
| **In the case of MPhil** |
| The thesis does not satisfy the criteria for a postgraduate research award with no further opportunity for reassessment |  |
| **3.5 Resubmission following an oral examination where the approved outcome was the thesis must be revised and, if considered satisfactory by the examiners, the student is exempt from further examination, oral or otherwise** |
| Report on the content, quality and standard of the thesis |
|  |
| Based on the report above, please confirm your recommendation below |
| In the case of a resubmission for PhD, options (a), (b), (c) and (e) are available.In the case of a resubmission for EdD, options (a), (b) and (d) are available.In the case of a resubmission for MPhil, options (a), (b) and (e) are available. |
| 1. The degree being sought is awarded
 |  |
| 1. The degree is conditionally awarded subject to minor amendments and corrections being made to the thesis to the satisfaction of (indicate below)
 |
| The internal examiner only |  |
| The internal and external examiner |  |
| The external examiner only |  |
| 1. In the case of a PhD examination, the degree of MPhil is awarded subject to the presentation of the thesis amended to the satisfaction of the examiners *(Give details in Section above)*
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| 1. In the case of an EdD examination, the student is awarded a Masters Degree (MEdRes) *(Give details in Section above)*
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| 1. The thesis does not satisfy the criteria for a postgraduate research award; the degree is not awarded with no opportunity for re-examination *(Give details in Section above)*
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| **3.6 Resubmission following an oral examination where the approved outcome was the thesis must be revised, and the student must undergo a further oral or other approved form of examination**  |
| Report on the content, quality and standard of the thesis and whether these are sufficient to justify proceeding to an oral re-examination *(approx. 300 words, unless the recommendation set out under the ‘Important Note’ is invoked)* |
| Important Note: Should it be considered that the thesis is so unsatisfactory that no useful purpose would be served by proceeding to an oral examination at this stage a statement to this effect must be included in this section, which must be accompanied by comprehensive reasons for this recommendation. These reasons will be made available to the student and supervisors in the event of the Faculty Research Degrees Committee supporting this recommendation. |
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| Proceed to oral examination? | YES |  | NO\* |  |
| \*If no, please confirm: |
| **In the case of PhD** |
| (a) It is recommended the student transfers to the MPhil  |  |
| (b) The thesis does not satisfy the criteria for a postgraduate research award with no further opportunity for reassessment |  |
| **In the case of EdD** |
| It is recommended the student is awarded a Masters Degree (MEdRes) |  |
| **In the case of MPhil** |
| The thesis does not satisfy the criteria for a postgraduate research award with no further opportunity for reassessment |  |
| Examiner | Name: | Date |  |
| Signature: |
| **Notes:** **1. Once this form has been completed it should be returned to the Research & Enterprise Training Institute by no later than seven working days before the oral examination takes place.** **2. If the recommendations of the examiners differ, refer to F1.4.6, F1.5.4 and F1.5.5 of the Academic Regulations for Postgraduate Research Awards.**  |

**Data Protection Statement**

The Research & Enterprise Training Institute (RETI) and the Faculty Research Degrees Committee (FRDC) have responsibility within the university for ensuring academic standards are maintained in accordance with the Academic Regulations for Postgraduate Research Awards, approving examination arrangements and for ratifying postgraduate research awards. The processing of these forms and the information contained within them by RETI and FRDC is, therefore, a core task of the university and by collecting and processing all the information you are providing on this form, the university is able to ensure compliance with academic standards in relation to examinations.

This form and all the information provided by you will not be shared with anybody or any organisation external to the university without the consent of the individual(s) named within the form and only where it is deemed in the interests of the individual(s) to do so (e.g. in support of an OIA complaint/appeal). This form and all the information provided by you will be shared internally with RETI and Faculty administrative staff who are responsible for the administration of postgraduate research degree examinations, FRDC members who are responsible for monitoring examination standards and ratifying research degree awards and any member of staff involved in an academic appeal or complaint that may arise to enable them to carry out their duties, as outlined above, on behalf of the university. Once the examination process has been completed and a decision ratified by FRDC, this form and the information contained within will also be shared with the student.

An electronic copy of this form will be held securely by RETI in accordance with the GRE Retention Schedule, after which it will be confidentially destroyed.

If you have any queries in relation to this form, please contact the Training and Research Programmes Officer for your Faculty using the appropriate email address below:

Greenwich Business School – reti-pgrbus@gre.ac.uk

Faculty of Education, Health and Human Sciences – reti-pgreh@gre.ac.uk

Faculty of Engineering and Science – reti-pgres@gre.ac.uk

Faculty of Liberal Arts and Sciences – reti-pgrlas@gre.ac.uk