

#### [Insert Faculty Name]

#### [Insert Partner Name]

#### [Insert Programme Code(s) and Title(s)]

#### Critical Appraisal (20xx-xx to 20xx-xx)[[1]](#footnote-1)

#### [Insert date for completed document: Day, Month, Year]

#### Contents

*A Contents page should be produced for this Critical Appraisal.*

# The Nature of the Partnership and Programmes under Review[[2]](#footnote-2)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | | |
| Partner |  | | | | | | | |
| Programme Code(s) and title(s) |  | | | | | | | |
| FHEQ Level | 4 |  | 5 |  | 6 |  | 7 |  |
| Mode(s) of study | Full-time | | | | | |  | |
| Part-time | | | | | |  | |
| Online/Distance learning | | | | | |  | |
| Other (please specify) | | | | | |  | |
| Nature of programme approval | Franchise | | | | | |  | |
| Validation | | | | | |  | |
| External Validation | | | | | |  | |
| e.g. BA/BSc/FD/MA/MSc/PG Cert | | | | | |  | |
| Award(s) | Single Award | | | | | |  | |
| Nature of award | Joint Award | | | | | |  | |
| Dual or Multiple Award | | | | | |  | |
|  | | | | | |  | |
| Programme(s) Leader at Greenwich |  | | | | | | | |
| Programme(s) Leader at Partner |  | | | | | | | |
| Link Tutor(s) |  | | | | | | | |

# Developmental Process for the Review

*This section is pertinent to all Critical Appraisals and should be completed for all events.*

1. **The Partnership Arrangements: description and management**
2. *A description of the partnership:*
   1. *Background information about the partner, including a summary of the development of the collaborative relationship for the period under review;*
   2. *An exploration of the type of partnership;*
   3. *The importance of the relationship to both institutions.*
   4. *Details of organisational and decision-making structures at the partner;*
   5. *Recruitment and growth;*
   6. *Marketing and publicity;*
   7. *Staffing and staff development plans, including scholarly activity.*
3. *Management of the partnership:*
   1. *Commentary on the effectiveness of communication systems in place;*
   2. *Relationships between academic and administrative staff at the partner and the University;*
   3. *Written agreements underpinning the partnership;*
   4. *An analysis of the financial arrangements.*

*Additional information could include, for example:*

* 1. *Commentary on the management of certification and award ceremonies*

# Strategic Direction and Issues affecting the Partnership

*Provide an account of the strategic direction of the partner and highlight any issues emerging from this. In addition, highlight any issues related to the Department or the Faculty’s strategic direction which have the potential to affect this partnership.*

# Legal, Political, Economic and Socio-cultural issues affecting the Partnership

*Highlight any factors within the legal, political, economic and socio-cultural environments which could have an impact on the partnership, including any changes in legal or regulatory requirements.*

*Comment on local accreditation issues, where relevant.*

# Due Diligence and Contingency Arrangements

*Highlight any issues emerging from ongoing due diligence and the information provided in the AIRs, as well as the results of any periodic review of due diligence, including financial stability.*

*Include a review of contingency arrangements and clarify provision in place to support the partnership and students to qualification aim in event of unexpected termination of partnership*

# Overview and Critical Evaluation of the Quality of Learning Opportunities

*For the Partnership Review, consider the following across the totality of the partnership:*

* *Libraries, provision of textbooks;*
* *IT provision e.g. Internet speed, server capacity, wireless availability, software provision, security software, helpdesk support, virtual learning environment, plagiarism detection software, electronic submission and marking systems;*
* *Teaching accommodation e.g. any specialist laboratory or studio provision;*
* *Social learning areas, refectories etc.*
* *Role of student feedback, employer feedback, student engagement systems*
* *Student documentation and information, e.g. for induction, and contributions from University staff to the process*
* *Developments in learning resources introduced since initial approval or for the previous period of approval*
* *Staffing and staff development*
* *Pastoral Care, Student support and guidance*

# Academic Standards, Quality Assurance and Quality Enhancement

*At both the institutional and programme levels, provide an account of work done by the University and the Partner to enhance the quality of the provision and the student experience overall.*

* *Include commentary on the effectiveness of processes in place for fulfilling responsibilities for academic standards e.g. moderation, marking and feedback arrangements;*
* *include an overview and changes to any operational arrangements of the programme(s), particularly as they affect partnership arrangements;*
* *Include statements regarding use of External Examiners, and a review how of University of Greenwich policies in relation to assessment are embedded).*
* *Include a commentary on ‘employability’ including an analysis of graduate destinations*
* *Comment on alumni development.*

# Statistical Analysis of Student Recruitment, Progression and Achievement

*Provide an analysis of the overall pattern of student outcomes across the partnership, highlighting any outliers or systematic issues affecting student outcomes. This should focus on trends and patterns, with suggested explanations, in other words on analysis rather than on descriptive statistics per se. [relevant data should be included as an appendix.] For example, is there a steady decline in student recruitment that might suggest that a particular market is being exhausted?*

# Issues arising from programme annual review - APRs (annual programme monitoring) and the Annual Institutional Reviews (AIRs) if relevant

*The last three APRs should be reviewed and key issues summarised and highlighted in the critical appraisal commentary – copies should be appended to this document.*

*In terms of summary for AIRs, where relevant, it is important to ensure that there is also a focus on strategic-level issues, and not solely on the operational.*

# Student Experience and Engagement

*Comment on student representation systems in place and feedback mechanisms employed at module and programme level.*

*Include a summary of views of Students on the programme(s)/at the partner i.e. outcome of surveys at module and programme and overall satisfaction and an analysis of student survey results.*

# Views of External Examiners and others external to the University

*Review and include a summary and/or commentary on external examiner reports/comments on the programmes as delivered at the partner for the last three years. Refer to changes/adjustments made in response to comments from external examiners.*

# Proposed Developments for the future

T*his section would normally include:*

* *Resource Development Plans*
* *Changes to the Operational Arrangements with the University*
* *Proposals regarding implementation of updated policy and regulations, where relevant.*

## Part B - - For Programme Review(s) (non-franchised provision only) – *this section should be completed for reviews of non-franchised provision only.*

# Review of [insert programme titles]

*Include a brief commentary History/background of the programme(s)*

*Comment on the running of the programme(s), this should also include an account of:*

*curriculum developments undertaken in the preceding period of re-approval and how the Partner has been able to meet the challenges of delivering a revised curriculum*

*Include an outline of curriculum changes for which the Partner is seeking approval – this must be accompanied by an* ***updated Programme Specification (D5)*** *and* ***all updated module specifications*** *should be included in the draft* ***Programme Handbook****.*

*Provide a summary of arrangements for assessment for the programme(s).*

# Conclusion

* *The effectiveness of the communication systems in place;*
* *The effectiveness of administrative arrangements;*
* *The use of, and effectiveness of, written agreements – the Memorandum of Agreement and the Financial Memorandum;*
* *The management of certifications and award ceremonies;*
* *The partnership as a whole, including a summary of issues raised about the quality and operation of the collaborative relationship for the period under review and how these have been addressed. Strengths and weaknesses highlighted should include an exploration of how challenges that have presented themselves have been/are being addressed.*

***For the Programme Review(s), it should include and evaluation of:***

* *The extent to which the programme team has enabled the programme and its students to continue to meet the programme’s stated aims and outcomes.*

# Appendices

***For the Partnership Review***

1. *The Report from the original approval or previous review of the partnership, as appropriate (PSP Minute or* ***Appendix P8a/P8b****)*

## *Annual Institutional Reviews (AIRs) for the previous three years (where appropriate)*

1. *Link Tutor Reports for the previous three years*
2. *Resources Reports*
3. *A Staff Development Plan (covering both subject development and pedagogical development)*
4. *A description of Student Support/Welfare Services, plus any recent analysis of student use (subject to normal constraints of confidentiality in respect of counselling and similar activities)*
5. *Academic Staffing List and Profile, including CVs*

## *Programme Monitoring /Annual Programme Review Reports (including Action Plans) for the previous three years*

1. *Student Intake and Achievement data covering the last three intakes*
2. *Minutes of Programme Committee meetings*
3. *Survey Reports and/or other evidence of feedback from students*
4. *Any other documentation referenced in the Critical Appraisal and not listed above*

***Plus, the following for combined Partnership and Programme(s) Review [non-franchised provision]***

1. *The Report(s) from the last Programme Approval/Review event(s) (****Appendix P8****)*

## *External Examiner Reports and Departmental/Partner Responses for the previous three years*

## *Professional, Statutory and Regulatory Body (PSRB) Reports and Faculty Responses, where relevant*

1. Provide the relevant spread of dates for the previous approval period. [↑](#footnote-ref-1)
2. This Critical Reflection must be accompanied by (a) draft updated Programme Handbook. [↑](#footnote-ref-2)