**FACULTY LEARNING AND INNOVATION GROUP (FLIG)**

**Terms of Reference and Membership**

**Purpose**

The Faculty Learning and Innovation Group (FLIG) acts as a Faculty forum for consultation and development in the area of learning quality enhancement, with particular emphasis on innovative learning experiences, technology, and engaging curriculum

The Faculty Learning and Innovation group shall be accountable to the Faculty Board for implementing practices designed to improve the learning and teaching experiences of students. It also reports to the Learning Innovation Group on learning, teaching and assessment excellence.

**Terms of Reference**

1. To encourage and facilitate the sharing of good practice and cooperation, and support colleagues in the Faculty to enhance their teaching, learning and assessment practices;
2. To foster the adoption of new Faculty and University initiatives, acting as an interface to/from other University Committees;
3. To advise the Faculty Board, Faculty Executive, Faculty Learning Quality and Standards Committee, Heads of Department and programme teams on quality enhancement of academic practice, and staff development needs pertinent to the enhancement of learning, teaching and assessment, including the use of technologies;
4. To promote the use of technology to support implementation of the university strategies relating to learning, teaching and assessment and information and technology and initiatives arising from projects linked to these;
5. To consider student and tutor feedback relevant to learning, teaching and assessment and to consider relevant cross-faculty actions taken in response to that feedback;
6. To sponsor project groups to work on specific initiatives;
7. To sift for potential trends and discuss new and emerging technologies and resources and, where appropriate, make recommendations for their trial, acquisition, purchase or use;
8. To promote best practise within the Faculty and receive updates from Faculty representatives.

Membership

* Chair nominated by the PVC
* Faculty Director of Learning and Teaching
* Faculty Director of Student Experience
* Departmental representative(s) – a minimum one per department
* EDU Representative
* Representative from another Faculty x 1
* Faculty Director of Partnerships
* Faculty Learning Technologists
* Other staff to be co-opted as necessary

Existing

**Learning Enhancement and Teaching (LET) Group**

Terms of Reference

Nov 2014

**Aim:**

* To embed Faculty-wide culture and practices aimed at improvement of learning and teaching experiences of students

**Objectives:**

* Act as a Faculty forum for consultation and development in the area of quality enhancement, with particular emphasis on innovative learning experiences, technology, and engaging curriculum;
* To actively encourage and facilitate the sharing of good practice and cooperation, and support colleagues in the Faculty to enhance their teaching, learning and assessment practices.
* Foster the planning for the adoption of new Faculty and University initiatives, acting as an interface to/from other University Committees.
* Advise the Faculty Board, Faculty Executive, Faculty AQSC, Heads of Department and programme teams on quality enhancement of academic practice, and staff development needs pertinent to the enhancement of teaching, learning and assessment, including the use of technologies.
* To promote the use of technology to support the latest implementation of the University’s Teaching, Learning and Assessment Strategy, Information and Technology Strategy and initiatives arising from Greenwich Connect.
* To consider student and tutor feedback relevant to teaching, learning and assessment and to consider relevant cross-Faculty actions taken in response to that feedback.
* Sponsor project groups to work on specific initiatives
* To sift for potential trends and discuss new and emerging technologies and resources and, where appropriate, make recommendations for their trial, acquisition, purchase or use.
* Promoting best practise within the Faculty and receive updates from Faculty representatives

**Structure:**

A sub-committee reporting to Faculty AQSC and consisting of key post-holders, interested parties and dept reps.

**Membership:**

Core Membership:

* Person nominated by the PVC (Chair)
* Director of Learning and Teaching
* Faculty Director of Student Experience
* Departmental representative(s) – minimum one per department
* EDU Representative
* Representative from another faculty

Other Members may include:

* Director of Partnerships
* Faculty Learning Technologists (if they exist)
* Staff on relevant university committees / projects

**Frequency of meetings**

Minimum of 5 per year

**Quorum:**

One third of the membership